



**PRE-CITY COUNCIL MEETING *STUDY* SESSION
MAY 6, 2019/7:00 P.M.
RIVERVIEW CITY HALL
COUNCIL CONFERENCE ROOM
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
1-734-281-4201**

AGENDA

- 1. CALL TO ORDER.**
- 2. DISCUSSION ITEMS.**

2.1 Discussion of items on the regular agenda of 5/06/19.



**CITY COUNCIL *REGULAR* MEETING
MAY 6, 2019/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Workman
3. **INVOCATION:** Councilmember James Trombley

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 04/15/19 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

6.1 CONDUCT THE PUBLIC HEARING TO RECEIVE COMMENT ON THE PROPOSED TRANSFER OF PROGRAM YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM INCOME FUNDS TO PARK PLAYGROUND EQUIPMENT FOR A PROJECT WITHIN A CDBG-ELIGIBLE PARK IN THE CITY OF RIVERVIEW.

COMMUNITY IMPACT/BACKGROUND: The CDBG Program requires that a Public Hearing be conducted to accept comments on the proposed transfer of funds because the amount being transferred exceeds 15% of our annual allocation.

The City is proposing to transfer Program Year 2018 Community Development Block Grant (CDBG) Program Income Funds of approximately \$36,431.85 to Park Playground Equipment for a project within a CDBG-eligible park in the City of Riverview.

ACTION REQUESTED: The City Council is requested to conduct the Public Hearing and allow public comments on the proposed transfer of Program Income Funds.

ATTACHMENT: Memo to Doug Drysdale, City Manager, and Dave Scurto, Community Development, dated April 22, 2019/Notice of Public Hearing that was published.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/22/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/22/19
Advisory Commission Recommendation	N/R	

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 WAIVE COUNCIL POLICY NO. 1(A)(8) AND APPROVE THE TRANSFER OF PROGRAM YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM INCOME FUNDS OF APPROXIMATELY \$36,431.85 TO PARK PLAYGROUND EQUIPMENT FOR A PROJECT WITHIN A CDBG-ELIGIBLE PARK IN THE CITY OF RIVERVIEW AND POST THE CDBG FINAL STATEMENT OF OBJECTIVES - COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: With the completion of the CDBG Public Hearing for the Transfer of PY 2018 Program Income Funds, the City Council is requested to approve the transfer of PY 2018 Community Development Block Grant (CDBG) Program Income Funds of approximately \$36,431.85 to Park Playground Equipment for a project within a CDBG-eligible Park in the City of Riverview and post the CDBG Final Statement of Objectives.

Transfer – Program Year 2018 Community Development Block Grant (CDBG) Program Income Funds

Transferred From:

PY 2018 Program Income \$36,431.85

Transferred To:

Park Playground Equipment \$36,431.85

ACTION REQUESTED: City Council is requested to waive Council Policy No. 1(A)(8) and approve the transfer of PY 2018 Community Development Block Grant (CDBG) Program Income Funds of approximately \$36,431.85 to Park Playground Equipment for a project within a CDBG-eligible Park in the City of Riverview and post the CDBG Final Statement of Objectives.

ATTACHMENT: Memo to Doug Drysdale, City Manager and Dave Scurto, Community Development, dated April 22, 2019 and the CDBG Final Statement of Objectives to be posted.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/22/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/22/19
Advisory Commission Recommendation	N/R	

9.2 AUTHORIZE SOLICITATION OF BIDS FOR REPLACEMENT OF CITY SIGN LOCATED AT CIVIC PARK DRIVE AND SIBLEY ROAD – DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview installed an electronic monochrome sign at Civic Park Drive in 2013. City Council has requested staff to research upgrading the electronic sign at Civic Park Drive, and relocating the existing sign to Library Drive. Staff is prepared to solicit bids for options of a new sign and the relocation of the existing sign.

ACTION REQUESTED: City Council is requested to consider authorization to solicit bids for an electronic informational sign for the Department of Public Works.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/02/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/02/19
Advisory Commission Recommendation	N/R	

9.3 ACCEPT GRANT AWARD FROM THE ALL STATE FOUNDATION 2019 – POLICE.

COMMUNITY IMPACT/BACKGROUND: Each year, the police department partners with Mr. Scott Cunningham, (our local All State Insurance Agent) in applying for this grant to assist with community relation programs.

Grant funding is an extension of the All State Foundation to make our city a better, safer place to live. The grant is intended to benefit the police department as operating support and program funding.

ACTION REQUESTED: This year, the police department has been awarded a \$500 grant from the All State Insurance Foundation to further support community relations programs.

ATTACHMENT: \$500 Check from the All State Insurance Foundation.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/01/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/01/19
Advisory Commission Recommendation	N/R	

9.4 AUTHORIZE SOLICITATION OF BIDS FOR INSPECTION SERVICES – BUILDING DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The Building Department utilizes contractors to perform city permit inspections. These services can include, building, mechanical, plumbing, electrical, rental, and home transfer inspections. Recently, due to retirements and medical issues, the city contractors have been unable to perform these inspections, requiring the temporary use of inspectors sub-contracted to Carlisle Wortman to perform the duties. The Purchasing Agent has requested authorization to solicit bids for inspection services for a long-term agreement.

ACTION REQUESTED: The City Council is requested to consider authorization to solicit bids for inspection services for the Building Department.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/02/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/02/19
Advisory Commission Recommendation	N/R	

9.5 APPROVE BUDGET AMENDMENTS– FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2018/19 Motor Vehicles				
Repair Parts	101-443-760.500	\$ 60,000.00	\$ 80,000.00	\$ 20,000.00

JUSTIFICATION: This amendment is to increase the motor vehicle repair parts line item. This increase is necessary due to the depletion of replacement parts for city-wide motor vehicles.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 CONSIDER WAIVING PURCHASING MANUAL SECTION XIII: “ETHICS” TO ALLOW ATTENDANCE AT AN APPRECIATION BBQ LUNCH HOSTED BY RIVERGATE HEALTH CARE CENTER AND RIVERGATE TERRACE, AT CITY HALL, ON JUNE 5, 2019 - CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: Rivergate Health Care Center and Rivergate Terrace would like to hold an Appreciation BBQ Lunch for Mayor and Council, department heads and their support staff on June 5, 2019. The facilities want to show City Council and staff members how much they appreciate all we do for the community. Due to restrictions in the Purchasing Manual, Section XIII - Ethics, City Council waiver of this is necessary for City Councilmembers and other employees to participate in this event.

ACTION REQUESTED: City Council is requested to consider waiver of the ethics ordinance.

ATTACHMENT: Rivergate Health Care Center and Rivergate Terrace Appreciation BBQ Lunch flyer.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/12/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/12/19
Advisory Commission Recommendation	N/R	

11.2 AUTHORIZE ADDENDUM ADOPTING PREFERRED SCHEDULE OF THE OPERATING ENGINEERS’ LOCAL 324 PENSION FUND REHABILITATION PLAN AS UPDATED ON JANUARY 29, 2019 – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: This Addendum relates to the Employer’s obligation to contribute to the Operating Engineers Local 324 Pension Plan. The letter from the Pension Plan states that the Plan is in Critical Status. The Employer’s current contribution rate to the Plan will continue based on the terms of the bargaining parties current CBA. When the current CBA expires, increases in contribution rates to the Plan shall be in accordance with the Preferred Schedule of the Rehabilitation Plan.

The city attorney has reviewed the letter and addendum, and recommends its execution and submission by the due date.

ACTION REQUESTED: City Council is requested to authorize the execution of an addendum with the Operating Engineers Local 324 Pension Fund adopting the preferred schedule of the rehabilitation plan, as updated on January 29, 2019.

ATTACHMENT: Operating Engineers Local 324 Letter and Addendum.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/30/19
Financial Certification	X	04/26/19
City Attorney Endorsement	X	04/26/19
Department Recommendation	X	04/26/19
Advisory Commission Recommendation	N/R	

11.3 CALL A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE PROPOSED 2019/20 ANNUAL OPERATING BUDGET AND SUPPORTING TAX RATES FOR THE CITY OF RIVERVIEW ON MAY 20, 2019 – FINANCE.

COMMUNITY IMPACT/BACKGROUND: In accordance with Section 8.3 of the City Charter, a public hearing on the proposed budget shall be held before its final adoption. The proposed budget was presented to the City Council on April 15, 2019, and was discussed at Special Study Sessions on April 29th and 30th. In addition, the proposed budget is on display in the City Clerk’s office, the Riverview Public Library, and on the City’s website.

ACTION REQUESTED: The City Council is requested to consider calling a public hearing on May 20, 2019, for the purpose of considering the 2019/20 annual budget and supporting tax rates for the City of Riverview.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/01/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/01/19
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

13.1 BRIAN KELLY FROM U.S. EPA TO PROVIDE UPDATE ON MCLOUTH SITE REMEDIATION.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.