



**CITY COUNCIL *REGULAR* MEETING
JANUARY 7, 2019/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Towle
3. **INVOCATION:** Councilmember Workman

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 12/17/18 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINT ONE REGULAR MEMBER AND ONE ALTERNATE MEMBER TO THE BOARD OF REVIEW - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Board of Review is a three member Board with one alternate and meets February, March, July and December to work with tax rolls and assessments.

Ms. Deborah Muzzin and Ms. Frances Gonzales have submitted applications for reappointment as their three-year terms expire January 1, 2019. Ms. Muzzin has submitted an application for a regular member term and Ms. Gonzales has submitted her application for an alternate member term on the Board of Review set to expire January 1, 2022.

ACTION REQUESTED: The City Council is requested to consider the reappointment of one regular member and one alternate member to the Board of Review for a three-year term set to expire January 1, 2022.

ATTACHMENTS: Applications from Ms. Deborah Muzzin dated December 11, 2018 and Ms. Frances Gonzales dated December 26, 2018.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/27/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/27/18
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 APPROVE BUDGET AMENDMENTS– FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2018/19 Building Maintenance				
Contractual Services	101-442-818.000	\$ 33,000.00	\$ 58,000.00	\$ 25,000.00

JUSTIFICATION: This amendment is to increase the Building Maintenance line item. This amendment is necessary due to the amount of heating and cooling work that has been needed on City buildings in the 2018/19 fiscal year.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2018/19 Garbage and Rubbish				
Dumpster Rental Fees	226-000-670.090	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00
Dumpsters	226-528-818.031	\$ 5,000.00	\$ 8,000.00	\$ 3,000.00

JUSTIFICATION: This amendment is to increase both, the revenue and expense accounts, by the same amount. The amendment is necessary due to the increased number of dumpster rentals by citizens.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 ADOPT RIVERVIEW COUNCIL MEETING SCHEDULE FOR THE 2019 CALENDAR YEAR FOR POSTING PURSUANT TO ACT 267 “OPEN MEETINGS ACT” P.A. 1976 – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Within 10 days after the first meeting of the public body in each calendar year, a public notice shall be posted stating the dates, times and places of its regular meetings at its principal office, on Cable and on the City of Riverview website.

ACTION REQUESTED: The City Council is requested to consider adoption of the resolution for the posting of the Council Meeting Schedule for the 2019 Calendar Year.

ATTACHMENT: Resolution for Adoption of Council Meeting Schedule.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/14/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/14/18
Advisory Commission Recommendation	NR	

10.2 ADOPT THE CITY OF RIVERVIEW COMMISSION, BOARD AND COMMITTEE 2019 CALENDAR YEAR MEETING SCHEDULE PURSUANT TO ACT 267 “OPEN MEETINGS ACT” P.A. 1976 – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Within 10 days after the first meeting of the public body in each calendar year, a public notice shall be posted stating the dates, times and places of its regular meetings at its principal office, on Cable and on the City of Riverview website.

ACTION REQUESTED: The City Council is requested to consider adopting the 2019 Calendar Year Commission, Board and Committee Schedule for posting.

ATTACHMENT: Resolution for Adoption of the Commission, Board and Committee Schedule.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/14/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/14/18
Advisory Commission Recommendation	NR	

10.3 ADOPT RESOLUTION APPROVING POVERTY EXEMPTION APPLICATION AND POVERTY EXEMPTION GUIDELINES, AND ESTABLISH AUTOMATIC APPROVAL BASED ON UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES GUIDELINES – CITY CLERK AND ASSESSOR OF RECORD.

COMMUNITY IMPACT/BACKGROUND: Pursuant to MCL 211.7u(2)(e), local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines, and those income levels shall not be set lower by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. These guidelines have been adopted annually by City Council at the recommendation of the Board of Review.

At the December Board of Review, it was recommended that City Council adopt a resolution to automatically update the Poverty Income Guidelines established by the United State Department of Health and Human Services annually and without further resolutions.

A resolution has been prepared by the Assessor and reviewed by the City Attorney.

ACTION REQUESTED: The City Council is requested to consider adoption of the Poverty Exemption Application and Guidelines as approved by the Board of Review.

ATTACHMENT: Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/03/19
Financial Certification	N/R	
City Attorney Endorsement	X	01/03/19
Department Recommendation	X	01/03/19
Advisory Commission Recommendation	N/R	

10.4 ADOPT RESOLUTION ESTABLISHING NEW GOLF COURSE RATES AND FEES FOR THE PERIOD BEGINNING JANUARY 1, 2019 – GOLF/FINANCE.

COMMUNITY IMPACT/BACKGROUND: The Golf Course Director along with the Ad Hoc Golf Course Committee have been evaluating the Golf Course rates and fees schedule to ensure that they are adequate to cover the operating, maintenance, and capital costs. It is their recommendation that the attached rate and fee changes go into effect for the period beginning January 1, 2019.

The Ad Hoc Golf Course Committee concurred with this request at their 12/11/2018 meeting.

ACTION REQUESTED: City Council is requested to adopt the resolution establishing the new rates and charges.

ATTACHMENT: Resolution.

FINANCE CERTIFICATION: The Finance Director recommends approval of the golf course rates resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/02/19
Financial Certification	X	01/01/19
City Attorney Endorsement	N/R	
Department Recommendation	X	01/02/19
Advisory Commission Recommendation	X	12/11/18

10.5 ADOPT RESOLUTION OPPOSING PROPOSED WAYNE COUNTY CHANGES TO COMMUNITY DEVELOPMENT BLOCK (CDBG) PROGRAM – MAYOR/CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: The Wayne County Community Development Division administers the Community Development Block Grant Program (CDBG) for 34 communities. Recently, Wayne County has proposed changes to the funding allocation that would significantly reduce the annual amount each community receives as well as remove local control to decide which programs best suit the needs of their community.

Over the past ten years, Riverview has received over \$978,000 in Federal tax dollars related to the CDBG program. These funds have helped supplement Senior Services (\$115,000), the Guidance Center (\$40,000), the Housing Rehabilitation program (\$131,000) and ADA building improvements (\$30,800). In addition, the residents in eligible neighborhoods have also benefitted from Street & Sidewalk Improvements (\$326,000) and Park and Playground improvements (\$220,000).

Under the new formula proposed by Wayne County, the annual allocation would be significantly reduced and communities would need to submit proposals for projects that Wayne County would either approve or deny.

Administrative staff opposes the changes proposed by Wayne County and request that City Council adopt a resolution that allows local communities to determine the best use of the CDBG funds.

ACTION REQUESTED: City Council is requested to consider adoption of a resolution opposing the proposed changes by Wayne County to the CDBG program.

ATTACHMENT: Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/03/19
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/02/19
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION.

11.1 AUTHORIZE EXECUTION OF AGREEMENT FOR LANDFILL DISPOSAL SERVICES FOR WINDSOR DISPOSAL SERVICES - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: Windsor Disposal Services (WDS) is a full service solid waste management company with hauling and transfer operations serving the Windsor area. WDS has been a Land Preserve customer since 2010. A new one year agreement was negotiated with WDS that includes an effective rate increase and a delivered tonnage quota that would begin on January 1, 2019.

The Agreement terms were reviewed by the Land Preserve Committee on December 10, 2018 with concurrence to forward it to the City Council for consideration. The City Attorney prepared and approved the Agreement on December 12, 2018.

ACTION REQUESTED: The City Council is requested to approve the Agreement for Landfill Disposal Services - Windsor Disposal Services dated January 1, 2019.

ATTACHMENT: Summary of Agreement for Landfill Disposal Services for Windsor Disposal Services dated January 1, 2019.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/27/18
Financial Certification	N/R	
City Attorney Endorsement	X	12/12/18
Department Recommendation	X	12/27/18
Advisory Commission Recommendation	X	12/10/18

11.2 APPROVE CONTRACT WITH WADE SHOWS, INC. TO PROVIDE A CARNIVAL DURING SUMMERFEST JUNE 14, 15, 16, 2019 – RECREATION.

COMMUNITY IMPACT/BACKGROUND: The Recreation Commission has directed the Recreation Director to bring in a Carnival Company for Summerfest. Summerfest is scheduled for June 14, 15, 16, 2019. Wade Shows is able to facilitate Summerfest 2019 and has offered a one year contract extension for 2019. Wade Shows has been the company that provided Summerfest with a carnival in 2017 and 2018. There have been no issues with Wade Shows.

Wade Shows is a fully insured and licensed Carnival provider. They would provide rides, games and some food vending. They will provide all staff, set up and cleanup of area. The City will provide an area for the Carnival and an area with water for housing. Wade Shows will reimburse the City 20% of ride sales and \$75 per each game and concession stand. Wade Shows will sell all tickets and passes and will provide pre-sale online before the event date.

The City Attorney has reviewed and approved the Contract with Wade Shows.

ACTION REQUESTED: Consider and Approve Contract with Wade Shows, Inc. to provide a Carnival during Summerfest June 14, 15, 16, 2019.

ATTACHMENT: Contract extension from Wade Shows for 2019.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/02/19
Financial Certification	N/R	
City Attorney Endorsement	X	01/02/19
Department Recommendation	X	01/02/19
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.