



**CITY COUNCIL *REGULAR* MEETING
JANUARY 16, 2018/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Workman
- 3. INVOCATION:** Councilmember Blanchette

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

4.1 AWARD RETIREMENT PLAQUE TO ADMINISTRATIVE LIEUTENANT MARK DIEBOLD – POLICE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: Administrative Lieutenant Mark Diebold retired from the police department on January 12, 2018, with 27 years of dedicated service.

Mark Diebold started his career with the police department in 1990. He was one of the first of two in the newly developed field training program, upon completion of the program he was assigned to the uniform patrol division. Mark eventually became a field training officer and a pursuit driving instructor for the Wayne County Police Academy consortium. Mark was also one of our bicycle officers and school liaison officers. In 2010, Mark was promoted to sergeant and supervised the honor guard. In 2016, Mark was promoted to Administrative Lieutenant where he was tasked as my assistant performing the day to day functions as required by the police department. Mark was also tasked with the on-going police department accreditation process.

ACTION REQUESTED: Recognize the retirement of Administrative Lieutenant Mark Diebold before council and present a retirement plaque, department weapon, and retirement identification.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 12/18/17 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

6.1 CONDUCT THE PUBLIC HEARING TO RECEIVE COMMENT ON THE OBJECTIVES AND POSSIBLE USES FOR DEVELOPING PROJECTS OR SUGGESTIONS FOR OTHER PROJECTS USING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2018 FUNDING – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: The CDBG Program requires that a Public Hearing be conducted to accept comments on the objectives and possible uses for developing projects or suggestions for other projects. This is the first of two Public Hearings that have been scheduled.

For Program Year (PY) 2018, the City of Riverview anticipates receiving an allocation of approximately \$86,400.00 in CDBG funds and an estimated \$3,000.00 in CDBG Program Income, for a total of approximately \$89,400.00. The following PY 2018 CDBG objectives and potential projects are listed:

OBJECTIVES:

- A. Benefitting Low and Moderate Income (LMI) Persons
- B. Benefitting Low and Moderate Income Limited Clientele (LMC) Persons
- C. Addressing Slums and Blight or Low and Moderate Income Housing Benefit
- D. Meeting a particularly urgent community development need

POTENTIAL PROJECTS:

<u>Activity</u>	<u>Amount</u>	Objective <u>Met</u>
Public Services	\$12,960	A & B
Public Improvements	\$54,840	A & B
Housing Rehabilitation	\$10,000	C
Administration	\$8,600	A
Housing Rehabilitation – Program Income	\$1,000	B & C
Public Improvements – Program Income	\$1,000	A & B
Demolition – Program Income	\$1,000	C

ACTION REQUESTED: The City Council is requested to conduct the Public Hearing and allow public comment on the objectives and possible uses for developing projects or suggestions for other projects using Community Development Block Grant (CDBG) Program Year 2018 funding.

ATTACHMENT: Memo to Doug Drysdale, City Manager and Dave Scurto, Community Development, dated January 4, 2018.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/03/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/03/18
Advisory Commission Recommendation	N/R	

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINT ONE MEMBER TO THE BOARD OF REVIEW - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Board of Review meets February, March, July and December to work with tax rolls and assessments. One regular member term on the Board of Review will expire January 1, 2018.

One application has been received from Ms. Mary Jarosz who has served on the Board of Review from December 20, 1993 to the present date.

ACTION REQUESTED: The City Council is requested to consider the reappointment of one regular member to the Board of Review for a three-year term set to expire January 1, 2021.

ATTACHMENT: Application from Ms. Mary Jarosz dated December 18, 2017.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/03/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/03/18
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 AUTHORIZE FINAL ENGINEERING FEES FOR THE FIRE STATION SOUTH PARKING LOT REMOVAL AND REPLACEMENT PROJECT IN THE AMOUNT OF \$13,921.00 – FINANCE.

COMMUNITY IMPACT/BACKGROUND: On 9/18/2017, The City of Riverview approved a change order # 3 to have Dominic Gaglio Construction, Inc. reconstruct the South Parking Lot at the Fire Station. The project was successfully undertaken and completed by the contractor. The engineering fees are for design, stake out, inspection, testing and contract administration.

Funds in the amount of \$17,000.00 have been budgeted to cover engineering fees.

ACTION REQUESTED: Authorize final engineering fees to Charles E. Raines Company for the design, stake out, inspection, testing and contract administration in the amount of \$13,921.00.

ATTACHMENT: None.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/11/18
Financial Certification	X	01/11/18
City Attorney Endorsement	N/R	
Department Recommendation	X	01/11/18
Advisory Commission Recommendation	N/R	

9.2 AUTHORIZE SOLICITATION OF PROPOSALS FOR LANDFILL GAS RECOVERY, PROCESSING AND SALE - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of Solid Waste requests the City Council to consider authorizing solicitation of proposals for landfill gas recovery, processing and sale options.

The Ad Hoc Land Preserve Committee concurred with this request in its 12/18/2017 meeting.

ACTION REQUESTED: Authorize Solicitation of Proposals for landfill gas recovery, processing and sale options.

ATTACHMENT: None

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/11/18
Advisory Commission Recommendation	X	12/18/17

9.3 ADOPT REVISED POVERTY EXEMPTION APPLICATION AND POVERTY EXEMPTION GUIDELINES FOR 2018 – CITY CLERK AND ASSESSOR OF RECORD.

COMMUNITY IMPACT/BACKGROUND: Pursuant to MCL 211.7u(2)(e), local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels shall not be set lower by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services.

ACTION REQUESTED: The City Council is requested to consider adoption of the Poverty Exemption Application and Guidelines as approved by the Board of Review.

ATTACHMENTS: Poverty Exemption Application and Poverty Exemption Guidelines.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/11/18
Advisory Commission Recommendation	N/R	

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION FOR RIVERVIEW COUNCIL MEETING SCHEDULE FOR THE 2018 CALENDAR YEAR FOR POSTING PURSUANT TO ACT 267 “OPEN MEETINGS ACT” P.A. 1976 – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Within 10 days after the first meeting of the public body in each calendar year, a public notice shall be posted stating the dates, times and places of its regular meetings at its principal office, on Cable and on the City of Riverview website.

ACTION REQUESTED: The City Council is requested to consider adoption of the resolution for the posting of the Council Meeting Schedule for the 2018 Calendar Year.

ATTACHMENT: Resolution for Adoption of Council Meeting Schedule.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/21/17
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/21/17
Advisory Commission Recommendation	N/R	

10.2 ADOPT RESOLUTION FOR THE CITY OF RIVERVIEW COMMISSION, BOARD AND COMMITTEE 2018 CALENDAR YEAR MEETING SCHEDULE PURSUANT TO ACT 267 “OPEN MEETINGS ACT” P.A. 1976 – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Within 10 days after the first meeting of the public body in each calendar year, a public notice shall be posted stating the dates, times and places of its regular meetings at its principal office, on Cable and on the City of Riverview website.

ACTION REQUESTED: The City Council is requested to consider adopting the 2018 Calendar Year Commission, Board and Committee Schedule for posting.

ATTACHMENT: Resolution for Adoption of the Commission, Board and Committee Schedule.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/21/17
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/21/17
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION.

11.1 WAIVE PURCHASING MANUAL SECTION XIII: “ETHICS”, TO ALLOW THE RETIREMENT BOARD MEMBERS; MAYOR AND CITY COUNCIL; CITY MANAGER; CITY ATTORNEY; THE BOARD SECRETARY AND EMPLOYEES AS DESIGNATED BY THE CITY MANAGER TO ATTEND THE ANNUAL PERFORMANCE REVIEW MEETING AND DINNER WITH PNC BANK – FINANCE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The Retirement Board of Trustees meets annually with its investment firms to review their respective portfolio results. PNC Bank has requested to tentatively hold their meeting on Thursday, February 8, 2018, at 6:00 pm, at Portofino’s Restaurant in Wyandotte. Due to restrictions in the Purchasing Manual, Section XIII – Ethics, City Council waiver of this is necessary for City Council Members, Commissioners, and other employees to participate in a dinner meeting.

ACTION REQUESTED: City Council is requested to consider waiver of the ethics ordinance.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/09/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/09/18
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.