



**CITY COUNCIL *REGULAR* MEETING
FEBRUARY 5, 2018/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Workman
- 3. INVOCATION:** Councilmember Blanchette

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

4.1 AWARD RETIREMENT PLAQUE TO ADMINISTRATIVE LIEUTENANT MARK DIEBOLD – POLICE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: Administrative Lieutenant Mark Diebold retired from the police department on January 12, 2018, with 27 years of dedicated service.

Mark Diebold started his career with the police department in 1990. He was one of the first of two in the newly developed field training program, upon completion of the program he was assigned to the uniform patrol division. Mark eventually became a field training officer and a pursuit driving instructor for the Wayne County Police Academy consortium. Mark was also one of our bicycle officers and school liaison officers. In 2010, Mark was promoted to sergeant and supervised the honor guard. In 2016, Mark was promoted to Administrative Lieutenant where he was tasked as my assistant performing the day to day functions as required by the police department. Mark was also tasked with the on-going police department accreditation process.

ACTION REQUESTED: Recognize the retirement of Administrative Lieutenant Mark Diebold before council and present a retirement plaque, department weapon, and retirement identification.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 12/18/17 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

6.1 CONDUCT THE PUBLIC HEARING TO RECEIVE COMMENT ON THE OBJECTIVES AND PROPOSED PROJECTS USING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2018 FUNDING – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: The CDBG Program requires that a Public Hearing be conducted to accept comments on the objectives and proposed projects. This is the second of two Public Hearings that have been scheduled.

For Program Year (PY) 2018, the City of Riverview anticipates receiving an allocation of approximately \$86,400.00 in CDBG funds and an estimated \$3,000.00 in CDBG Program Income, for a total of approximately \$89,400.00. The following PY 2018 CDBG objectives and potential projects are listed:

OBJECTIVES:

- A. Benefitting Low and Moderate Income (LMI) Persons
- B. Benefitting Low and Moderate Income Limited Clientele (LMC) Persons
- C. Addressing Slums and Blight or Low and Moderate Income Housing Benefit
- D. Meeting a particularly urgent community development need

PROPOSED PROJECTS:

<u>Activity</u>	<u>Amount</u>	Objective <u>Met</u>
Public/Senior Services	\$12,960	A & B
Park Playground Equipment	\$54,840	A & B
Housing Rehabilitation	\$10,000	C
Administration	\$8,600	A
Housing Rehabilitation – Program Income	\$1,000	B & C
Public Improvements – Program Income	\$1,000	A & B
Demolition – Program Income	\$1,000	C

ACTION REQUESTED: The City Council is requested to conduct the Public Hearing and allow public comment on the objectives and proposed projects using Community Development Block Grant (CDBG) Program Year 2018 funding.

ATTACHMENT: Memo to Doug Drysdale, City Manager and Dave Scurto, Community Development, dated January 30, 2018.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/30/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/30/18
Advisory Commission Recommendation	N/R	

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINT ONE MEMBER TO THE BOARD OF REVIEW - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Board of Review meets February, March, July and December to work with tax rolls and assessments. One regular member term on the Board of Review will expire January 1, 2018.

One application has been received from Ms. Mary Jarosz who has served on the Board of Review from December 20, 1993 to the present date.

ACTION REQUESTED: The City Council is requested to consider the reappointment of one regular member to the Board of Review for a three-year term set to expire January 1, 2021.

ATTACHMENT: Application from Ms. Mary Jarosz dated December 18, 2017.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/03/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/03/18
Advisory Commission Recommendation	N/R	

8.2 APPOINTMENT TO THE PARKS AND RECREATION COMMISSION - CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Recreation Commission is an eleven member board with seven members. Ms. Molly Chrusciel has filed an application for appointment.

Commission vacancies are posted on the website and cable and published in the News Herald.

ACTION REQUESTED: The City Council is requested to consider one appointment to fill an unexpired term on the Parks and Recreation Commission for a two-year term set to expire July 31, 2020.

ATTACHMENT: Application from Ms. Molly Chrusciel, dated January 12, 2018.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/17/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/17/18
Advisory Commission Recommendation	N/R	

9. CONSENT AGENDA.

9.1 AUTHORIZE FINAL ENGINEERING FEES FOR THE FIRE STATION SOUTH PARKING LOT REMOVAL AND REPLACEMENT PROJECT IN THE AMOUNT OF \$13,921.00 – FINANCE.

COMMUNITY IMPACT/BACKGROUND: On 9/18/2017, The City of Riverview approved a change order # 3 to have Dominic Gaglio Construction, Inc. reconstruct the South Parking Lot at the Fire Station. The project was successfully undertaken and completed by the contractor. The engineering fees are for design, stake out, inspection, testing and contract administration.

Funds in the amount of \$17,000.00 have been budgeted to cover engineering fees.

ACTION REQUESTED: Authorize final engineering fees to Charles E. Raines Company for the design, stake out, inspection, testing and contract administration in the amount of \$13,921.00.

ATTACHMENT: None.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/11/18
Financial Certification	X	01/11/18
City Attorney Endorsement	N/R	
Department Recommendation	X	01/11/18
Advisory Commission Recommendation	N/R	

9.2 AUTHORIZE SOLICITATION OF PROPOSALS FOR LANDFILL GAS RECOVERY, PROCESSING AND SALE - LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Director of Solid Waste requests the City Council to consider authorizing solicitation of proposals for landfill gas recovery, processing and sale options.

The Ad Hoc Land Preserve Committee concurred with this request in its 12/18/2017 meeting.

ACTION REQUESTED: Authorize Solicitation of Proposals for landfill gas recovery, processing and sale options.

ATTACHMENT: None

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/11/18
Advisory Commission Recommendation	X	12/18/17

9.3 ADOPT REVISED POVERTY EXEMPTION APPLICATION AND POVERTY EXEMPTION GUIDELINES FOR 2018 – CITY CLERK AND ASSESSOR OF RECORD.

COMMUNITY IMPACT/BACKGROUND: Pursuant to MCL 211.7u(2)(e), local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels shall not be set lower by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services.

ACTION REQUESTED: The City Council is requested to consider adoption of the Poverty Exemption Application and Guidelines as approved by the Board of Review.

ATTACHMENTS: Poverty Exemption Application and Poverty Exemption Guidelines.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/11/18
Advisory Commission Recommendation	N/R	

9.4 AWARD BID AND AUTHORIZE EXECUTION OF A SOLE SOURCE AGREEMENT FOR CITY WIDE ADVERTISING TO GO BIG MULTI-MEDIA LLC OF RIVERVIEW, MI FOR A TWO (2) YEAR PERIOD, IN THE YEARLY AMOUNT OF \$16,512, FOR A TOTAL COST OF \$33,024.00 – FINANCE.

COMMUNITY IMPACT/BACKGROUND: Go Big Multi-Media is a Riverview publishing company that offers a free to the reader, monthly publication that will be based on everything that is happening within the City of Riverview. This monthly news-magazine will be direct-mailed to all homes, condo, apartments, and businesses in the City; as well as news rack and

countertop distribution within selected stores. The publication will also be online, where the current edition will be available to read at all times. Their mailing list is audited by the United States Post Office quarterly and they will be able to provide proof of mailings. Go Big Multi-Media LLC and/or City of Riverview Representatives will supply and/or author articles based on submissions by city departments.

The actual yearly cost for this monthly publication would be \$33,024.00 but the Riverview School District has agreed to partner with the City and split the total cost. This partnership allows both parties to distribute relevant news to citizens, at a reduced cost, all while not having to fight for the same audience.

Executed copies of the agreement will be on file in the Purchasing Department.

ACTION REQUESTED: The City Council is requested to consider bid award and authorize to execute the sole source agreement for purchase of City Wide Advertising to Go Big Multi-Media of Riverview, MI for a total cost of \$33,024.00.

ATTACHMENT: Go Big Multi-Media LLC Proposal.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/21/17
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/21/17
Advisory Commission Recommendation	N/R	

9.5 WAIVE COUNCIL POLICY NO. 1(A)(8) AND ADOPT THE ELIGIBLE PROGRAM YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM ACTIVITY OBJECTIVES AND ALLOCATIONS AND PUBLISH THE PY 2018 CDBG FINAL STATEMENT OF OBJECTIVES - COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: With the completion of the PY 2018 CDBG Public Hearing, City Council is requested to adopt the eligible activity allocations that were proposed and publish the Final Statement of Objectives.

For Program Year (PY) 2018, the City of Riverview anticipates receiving an allocation of approximately \$86,400.00 in CDBG funds and an estimated \$3,000.00 in CDBG Program Income, for a total of approximately \$89,400.00. Pending actual funding availability, the following CDBG eligible activity allocations are requested to be adopted:

Public/Senior Services	\$12,960
Park Playground Equipment	\$54,840
Housing Rehabilitation	\$10,000
Administration	\$8,600
Housing Rehabilitation – Program Income	\$1,000
Demolition – Program Income	\$1,000
Public Facilities Improvement – Program Income	\$1,000

ACTION REQUESTED: City Council is requested to waive Council Policy No. 1(A)(8) and adopt the eligible Program Year 2018 Community Development Block Grant (CDBG) Program activity objectives and allocations and publish the PY 2018 CDBG Final Statement of Objectives.

ATTACHMENT: Memo to Doug Drysdale, City Manager and Dave Scurto, Community Development, dated January 30, 2018 and Final Statement of Objectives to be published/posted.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/31/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/31/18
Advisory Commission Recommendation	N/R	

9.6 AUTHORIZE SOLICITATION OF PROPOSALS FOR JANITORIAL SERVICES TO CITY BUILDINGS AND OFFICES - DPW.

COMMUNITY IMPACT/BACKGROUND: The Director of the DPW requests the City Council to consider authorizing solicitation of proposals for janitorial services to city buildings and offices. This will be a three (3) year agreement. A selection committee was formed to review and establish specifications and to interview firms offering a proposal to perform janitorial services for the City of Riverview. The Committee consists of: the Director of Public Works, the Finance Director and four other city employee representatives.

ACTION REQUESTED: Authorize Solicitation of Proposals for Janitorial Services to city buildings and offices.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/31/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/31/18
Advisory Commission Recommendation	N/R	

10. RESOLUTIONS.

10.1 ADOPT RESOLUTION FOR RIVERVIEW COUNCIL MEETING SCHEDULE FOR THE 2018 CALENDAR YEAR FOR POSTING PURSUANT TO ACT 267 “OPEN MEETINGS ACT” P.A. 1976 – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Within 10 days after the first meeting of the public body in each calendar year, a public notice shall be posted stating the dates, times and places of its regular meetings at its principal office, on Cable and on the City of Riverview website.

ACTION REQUESTED: The City Council is requested to consider adoption of the resolution for the posting of the Council Meeting Schedule for the 2018 Calendar Year.

ATTACHMENT: Resolution for Adoption of Council Meeting Schedule.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/21/17
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/21/17
Advisory Commission Recommendation	N/R	

10.2 ADOPT RESOLUTION FOR THE CITY OF RIVERVIEW COMMISSION, BOARD AND COMMITTEE 2018 CALENDAR YEAR MEETING SCHEDULE PURSUANT TO ACT 267 “OPEN MEETINGS ACT” P.A. 1976 – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Within 10 days after the first meeting of the public body in each calendar year, a public notice shall be posted stating the dates, times and places of its regular meetings at its principal office, on Cable and on the City of Riverview website.

ACTION REQUESTED: The City Council is requested to consider adopting the 2018 Calendar Year Commission, Board and Committee Schedule for posting.

ATTACHMENT: Resolution for Adoption of the Commission, Board and Committee Schedule.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	12/21/17
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	12/21/17
Advisory Commission Recommendation	N/R	

10.3 AMEND 2015 DEPARTMENTAL FEE SCHEDULE FOR VARIOUS CITY DEPARTMENTS: CITY CLERK, FINANCE, POLICE, PURCHASING, PUBLIC SERVICES, FIRE SAFETY AND PREVENTION – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The Fee Schedule encompasses charges for business licenses, birth and death records, voter registration lists, Freedom of Information, animal licenses, weed cutting, and dumpster fees, police and fire department fees, etc., in the day-to-day operation of the city.

The staff reviews the fees to determine operational and capital needs of their departments as well as comparable rates adopted by neighboring communities.

Snow removal fees were previously charged by DPW Hourly Rate of \$39.18 + 10% (3.92 admin fee) + \$100 Fine per hour. The finance director has requested an Hourly fee of \$150 per hour +10% Admin Fee with a minimum of 1 hour charged. This will align the fees with those of weed cutting.

ACTION REQUESTED: The City Council is requested to amend the 2015 Departmental Fee Schedule to amend the city’s snow removal charge to enact upon approval by council.

ATTACHMENTS: Request Memo from Finance Director and Fee Schedule (see top page 19 under DPW snow removal).

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/24/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/24/18
Advisory Commission Recommendation	N/R	

10.4 ADOPT RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF AN INSTALLMENT PURCHASE AGREEMENT WITH TAX EXEMPT LEASING CORP. FOR THE PURCHASE OF A LIEBHERR PR 756 LGP BULLDOZER – FINANCE.

COMMUNITY IMPACT/BACKGROUND: On 12/18/2017 the City Council awarded the financing of a Liebherr PR 756 LGP Bulldozer to Tax Exempt Leasing Corp.

Tax Exempt Leasing Corp has requested a resolution from the City Council that authorizes the Mayor, the Clerk, the Finance Director, and City Manager, or any one or more of them, the authority to do all acts and things and to execute any documents, agreements, or certificates as may be necessary or desirable, and to deliver such documents to the parties to effectuate this specific transaction.

The City attorney has reviewed and approved the attached resolution and installment purchase agreement.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution authorizing execution and delivery of an installment purchase agreement with Tax Exempt Leasing Corp. for the purchase of a Liebherr PR 756 LGP Bulldozer.

ATTACHMENTS: Resolution and Installment Purchase Agreement.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/26/18
Financial Certification	N/R	
City Attorney Endorsement	X	01/26/18
Department Recommendation	X	01/26/18
Advisory Commission Recommendation	N/R	

10.5 ADOPT RESOLUTION APPROVING THE COMBINING OF THE GOLF COURSE AND GOLF PRACTICE FACILITY FUNDS – GOLF COURSE DEFICIT ELIMINATION PLAN – FINANCE.

COMMUNITY IMPACT/BACKGROUND: The Finance Department, City Manager, and Golf Course Director, along with the guidance of city auditors, have been reevaluating the operations and accounting practices for Golf Course and Golf Practice Facility. We feel that these operations are so similar that the individual funds should be combined in our accounting practices and by doing so the 2016 fund balance deficit in the golf course fund would also be eliminated.

ACTION REQUESTED: City Council is requested to consider the adoption of a resolution approving the combining of the Golf Course and Golf Practice Facility funds and the Deficit Elimination Plan for the Golf Course Fund.

ATTACHMENT: Resolution for Combining Golf Course and Golf Practice Facility - Golf Course Deficit Elimination Plan.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/31/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/31/18
Advisory Commission Recommendation	N/R	

11. ADMINISTRATION.

11.1 WAIVE PURCHASING MANUAL SECTION XIII: “ETHICS”, TO ALLOW THE RETIREMENT BOARD MEMBERS; MAYOR AND CITY COUNCIL; CITY MANAGER; CITY ATTORNEY; THE BOARD SECRETARY AND EMPLOYEES AS DESIGNATED BY THE CITY MANAGER TO ATTEND THE ANNUAL PERFORMANCE REVIEW MEETING AND DINNER WITH PNC BANK – FINANCE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The Retirement Board of Trustees meets annually with its investment firms to review their respective portfolio results. PNC Bank has requested to tentatively hold their meeting on Thursday, February 8, 2018, at 6:00 pm, at Portofino’s Restaurant in Wyandotte. Due to restrictions in the Purchasing Manual, Section XIII – Ethics, City Council waiver of this is necessary for City Council Members, Commissioners, and other employees to participate in a dinner meeting.

ACTION REQUESTED: City Council is requested to consider waiver of the ethics ordinance.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/09/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	01/09/18
Advisory Commission Recommendation	N/R	

11.2 RATIFY CONTRACT EXTENSION WITH LANDFILL DRILLING & PIPING SPECIALISTS, LLC. FOR LAND PRESERVE GAS WELL EXPANSION FOR A COST OF \$376,500.00 AND 5% CONTINGENCY OF \$18,825.00 FOR A TOTAL COST OF \$395,325.00 – LAND PRESERVE.

COMMUNITY IMPACT/BACKGROUND: The Riverview Land Preserve operates a gas collection system that collects landfill gas and delivers it to Riverview Energy Systems for use in their electricity generation. This system is monitored and improvements are included in the annual operating budget. Cornerstone engineers have recommended that planned work for Spring and/or Summer 2018 be done immediately to alleviate concerns with the vacuum of the system. Landfill Drilling & Piping Specialists, LLC., our last contracted vendor, stated that they would be willing to hold their previously contracted pricing at no increase for this contracted period.

The Land Preserve Committee discussed this at their meeting on January 15, 2018 and recommended that the project proceed.

ACTION REQUESTED: City Council is requested to consider ratifying the contract extension with Landfill Drilling & Piping Specialists LLC.

ATTACHMENT: None.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	01/30/18
Financial Certification	X	01/30/18
City Attorney Endorsement	N/R	
Department Recommendation	X	01/30/18
Advisory Commission Recommendation	X	01/15/18

11.3 APPROVE ESCROW AGREEMENT WITH DOWNRIVER UTILITY WASTEWATER AUTHORITY (DUWA) FOR PAYMENTS TO WAYNE COUNTY IN SUPPORT OF OPERATIONS AT THE WYANDOTTE WASTEWATER TREATMENT PLANT – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: The City has had a Service Agreement with the County of Wayne since 1962 which specifies the duties and responsibilities of each party relative to conveyance and treatment of wastewater. This agreement expired in 2012. Since that time, the thirteen (13) communities that comprise the Downriver Sewage Disposal System (DSDS) have formed the Downriver Utility Wastewater Authority (DUWA) to negotiate a successor agreement with the County. Through these negotiations, a Definitive Agreement has been reached that includes DUWA purchasing the DSDS from the County of Wayne and becoming the owner of the system. It is envisioned that DUWA would hire a private operator for the system and the savings achieved would cover the purchase price of the transaction. Due diligence is still being performed to determine if this course of action will ultimately be achieved but the transaction timeline is scheduled for major milestones within the next six (6) months.

Due to habitual failure by the County of Wayne in performing many of the duties and obligations previously required under the Service Agreement and an instance where the County used the funds deposited by the communities that comprised the DSDS to cover their own General Fund shortfall, the City of Riverview began withholding payment for service rendered until changes were implemented at the County to protect our assets and resume the services we previously received. The County never corrected the practices that were deemed offensive by the City.

As DUWA progresses towards the possible acquisition of the DSDS, the issue of these payments needs to be addressed in order to potentially sell the bonds that will pay the County for the DSDS. Consequently, the attached Escrow Agreement would be executed. The funds currently owed to the County which are in dispute will be placed in escrow. If the acquisition is not completed, the

funds will be returned to the City. Otherwise, they will be deposited with DUWA who will own the system.

As such, it is recommended that the attached Escrow Agreement be approved.

ACTION REQUESTED: City Council is requested to consider approval of an escrow agreement with the Downriver Utility Wastewater Authority (DUWA) for payments to Wayne County in support of operations for the Wyandotte Wastewater Treatment Plant.

ATTACHMENT: Proposed Escrow Agreement.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/01/18
Financial Certification	N/R	
City Attorney Endorsement	X	02/01/18
Department Recommendation	X	02/01/18
Advisory Commission Recommendation	N/R	

11.4 RECEIVE AND FILE MEMO FROM CITY MANAGER, AND CONCUR WITH RECOMMENDATION TO WITHDRAW RIVERVIEW LAND PRESERVE EXPANSION APPLICATION – CITY MANAGER.

COMMUNITY IMPACT/BACKGROUND: In July 2017, the City of Riverview submitted an application to Wayne County for a proposed expansion of the Riverview Land Preserve (RLP). A public meeting was held in September 2017 with the Facility Inclusion Committee (FIC). During the review of the application and also during the public meeting, a number of issues were brought forward and the FIC deferred the vote until these issues are addressed.

Since the public meeting, many meetings have been held with community stakeholders, Wayne County officials, elected leaders, and city staff. Based on these meetings, the City Manager is recommending that the RLP expansion application be withdrawn at this time. In addition, additional measures should be implemented, including

- New odor and litter control measures be developed;
- A long-term recommendation about the future of the RLP be studied and developed;
- A community education program be undertaken to inform residents and neighboring communities about the benefits of the RLP and the financial impact it provides.

ACTION REQUESTED: City Council is requested to receive and place on file the memo from the City Manager, and concur with the recommendation to withdraw the Riverview Land Preserve expansion application.

ATTACHMENT: Memo.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	02/01/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	02/01/18
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

14.1 ADJOURN INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION – CITY ATTORNEY.

15. ADJOURNMENT.