



**CITY COUNCIL *REGULAR* MEETING
FEBRUARY 20, 2018/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Blanchette
- 3. INVOCATION:** Councilmember Coffey

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 02/05/18 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

8.1 APPOINTMENT TO THE ECONOMIC DEVELOPMENT CORPORATION AND BROWNFIELD REDEVELOPMENT AUTHORITY – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: The EDC and BRA is a nine member commission. There are currently eight members on this commission.

The City Clerk’s office has advertised in the News-Herald Newspaper, website and cable seeking applicants to all commissions. However, no additional applications have been received.

ACTION REQUESTED: The City Council is requested to consider the appointment of Ms. Lynette Vail to the Economic Development Corporation and Brownfield Redevelopment Authority to fill an unexpired, six-year term set to expire April 1, 2022.

ATTACHMENT: Application from Ms. Lynette Vail, submitted February 15, 2018.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 02/15/18 |
| Financial Certification | N/R | |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 02/15/18 |
| Advisory Commission Recommendation | N/R | |

9. CONSENT AGENDA.

9.1 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

| Description | Account Number | Current Appropriation | Amended Appropriation | Amendment or Change |
|-------------------------------------|-----------------|-----------------------|-----------------------|---------------------|
| 2017/18 Land Preserve | | | | |
| Heavy Equipment Maintenance - Owned | 596-526-776.000 | \$ 425,000.00 | \$ 419,000.00 | \$ (6,000.00) |
| Scale Maintenance | 596-526-816.610 | \$ 10,000.00 | \$ 16,000.00 | \$ 6,000.00 |
| Leachate Removal | 596-526-816.660 | \$ 200,000.00 | \$ 190,000.00 | \$ (10,000.00) |
| Clean Wood Grinding | 596-526-816.675 | \$ 129,600.00 | \$ 79,600.00 | \$ (50,000.00) |
| Temporary Employees | 596-526-817.050 | \$ 60,000.00 | \$ 120,000.00 | \$ 60,000.00 |

JUSTIFICATION: This amendment is to reallocate money to the scale maintenance and temporary employees’ line items from the heavy equipment maintenance, leachate removal, and clean wood grinding line items. The Land Preserve has had difficulty filling some regular part time employee positions, so it has been using the staffing company to fill these positions, with temporary employees.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 AUTHORIZE THE PREPARATION OF PLANS AND SPECIFICATIONS, THE SOLICITATION OF BIDS, CONTRACT ADMINISTRATION, INSPECTION, TESTING, MARKING, AND AS BUILT MEASUREMENTS BY CHARLES E. RAINES COMPANY IN THE AMOUNT OF \$73,920.00 FOR STREET SECTIONING – DEPARTMENT OF PUBLIC WORKS.

COMMUNITY IMPACT/BACKGROUND: The 2018/19 proposed budget provides funding through ACT 51 funds for street sectioning of major and local streets in the city. The Department of Public Works is requesting authorization for Charles E. Raines Company to prepare plans and specifications and authorization to seek proposals for this project and to perform contract administration, inspection, testing, marking and as built measurements. The sectioning funding breakdown is as follows:

| <u>PROJECT</u> | <u>BUDGET</u> |
|-----------------------------------|---------------|
| Street Sectioning (Local Streets) | \$396,000.00 |
| Street Sectioning (Major Streets) | \$132,000.00 |

Funds for street sectioning have been allocated in the appropriate accounts for the 2018/19 proposed budget which is subject to approval by the City Council.

ACTION REQUESTED: City Council is requested to authorize the Charles E. Raines Company to prepare plans and specifications, to seek proposals for this project and to perform contract administration, inspection, testing, marking and as built measurements for a cost not to exceed \$73,920.00.

ATTACHMENT: None.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available for engineering, pending City Council approval. Funds for the street sectioning work are pending 2018/19 budget approval by the City Council.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 02/14/18 |
| Financial Certification | X | 02/14/18 |
| City Attorney Endorsement | N/R | |
| Department Recommendation | X | 02/14/18 |
| Advisory Commission Recommendation | N/R | |

12. ORDINANCES.

12.1 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 700, UPDATING SECTIONS 86-247, “DENIAL, SUSPENSION OR REVOCATION” AND 86-248 “RIGHT OF APPEAL” IN REGARDS TO CONTRACTOR LICENSING – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: The city attorney has prepared revisions to the Code of Ordinances related to contractor licensing. Revisions include changes to who may deny, suspend, or revoke a contractor’s license; rights for appealing the action; and designation of the city manager (or his designee) as the hearing officer. In addition, the city council shall be notified promptly of all appeals and decisions.

ACTION REQUESTED: Authorize the First Reading, by title only, of Proposed Ordinance No. 700, updating Sections 86-247, “Denial, Suspension or Revocation”, and 86-248 “Right to Appeal” in regards to Contractor Licensing.

ATTACHMENT: Proposed Ordinance No. 700.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 02/15/18 |
| Financial Certification | N/R | |
| City Attorney Endorsement | X | 02/15/18 |
| Department Recommendation | X | 02/15/18 |
| Advisory Commission Recommendation | N/R | |

12.2 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 701 REGARDING THE REPEAL AND READOPTION OF SECTIONS 14-48, 14-209, 14-391 IN REGARDS TO THE “DENIAL, REVOCATION AND SUSPENSION OF LICENSES AND PERMITS AND THE APPEAL PROCESS AS THEY PERTAIN TO BUSINESSES IN GENERAL, JUNK DEALERS AND PEDDLERS – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: The city attorney has prepared revisions to the Code of Ordinances related to business licenses. Revisions include changes to who may deny, suspend, or revoke a contractor’s license; rights for appealing the action; and designation of the city manager (or his designee) as the hearing officer. In addition, the city council shall be notified promptly of all appeals and decisions.

ACTION REQUESTED: Authorize the First Reading, by title only, of Proposed Ordinance No. 701, updating Sections 14-48, 14-209 and 14-391 in regards to the “Denial, Revocation and Suspension of Licenses and Permits and the Appeal Process as they pertain to Businesses, Junk Dealers and Peddlers.”

ATTACHMENT: Proposed Ordinance No. 701.

ENDORSEMENTS:

| | Required | Date |
|------------------------------------|----------|----------|
| City Manager Endorsement | X | 02/15/18 |
| Financial Certification | N/R | |
| City Attorney Endorsement | X | 02/15/18 |
| Department Recommendation | X | 02/15/18 |
| Advisory Commission Recommendation | N/R | |

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.