



**CITY COUNCIL *REGULAR* MEETING
APRIL 16, 2018/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Coffey
3. **INVOCATION:** Councilmember Workman

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 04/02/18 REGULAR RIVERVIEW CITY COUNCIL MEETING AND THE 04/09/18 SPECIAL RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 APPROVE SPECIAL EVENTS APPLICATION FROM FOREST ELEMENTARY SCHOOL FOR A FOREST FAMILY FUN RUN USING CITY PROPERTY ON MAY 18, 2018 – RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. Forest Elementary School has submitted a Special Events Application for a Forest Family Fun Run on May 18, 2018. The run will start and end at the school. The run will be on the sidewalks of Hampton, Coventry, Tall Oaks, Coachwood, Greentrees and Foxboro. Forest Elementary School is requesting some Police support for runners’ safety. Application for the Run was approved by the Special Events Committee on 4/11/18.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Applications from Forest Elementary School for a Forest Family Fun Run on May 18, 2018.

ATTACHMENT: Special Events Application from Forest Elementary School.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/11/18
Advisory Commission Recommendation	X	04/11/18

9.2 AUTHORIZE EXECUTION OF AGREEMENTS BETWEEN THE CITY OF RIVERVIEW AND THE RIVERVIEW BASEBALL ASSOCIATION FOR THE USE OF BALL DIAMONDS, MAINTENANCE AND THE OPERATION OF LLOYD CARR PARK CONCESSION/RESTROOM FACILITY – RECREATION.

COMMUNITY IMPACT/BACKGROUND: The Riverview Baseball Association (RBA) provides and administers organized baseball and softball programs for the children of Riverview ages five through eighteen. The Riverview Baseball Association competes in the South Downriver Baseball League. Two agreements have been prepared, one for the operation of the Lloyd Carr Park Concession/Restroom Facility and the other for the use of the ball diamonds.

The agreements have been reviewed and approved by the City Attorney on April 11, 2018.

ACTION REQUESTED: The City Council is requested to consider and approve and authorize agreement between the City of Riverview and the Riverview Baseball Association for the use of Ball Diamonds, Maintenance and the Operation of Lloyd Carr Park Concession/Restroom Facility.

ATTACHMENTS: Agreements between the City of Riverview and the RBA.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/11/18
Financial Certification	N/R	
City Attorney Endorsement	X	04/11/18
Department Recommendation	X	04/11/18
Advisory Commission Recommendation	N/R	

9.3 ACCEPTANCE AND APPROVAL OF SUMMERFEST CORPORATE SPONSORSHIPS – RECREATION.

COMMUNITY IMPACT/BACKGROUND: The Recreation Department is requesting the City Council to accept and approve corporate sponsorships for the 2018 Summerfest. City Council Policy #59 the Summerfest Celebration requires the City Council to accept and approve corporate sponsorships. The City received \$19,000 in sponsorships from the following companies and sponsors:

Ceaser Capital Management, LLC	\$7,500
Charles E. Raines Company	\$1,000
Pentiuk, Couvreur & Kobiljak, P.C.	\$1,000
Riverview Baseball Association	\$1,000
W.F. Whelan Co.	\$1,000
Ash Stevens	\$1,000
Solo World Partners, LLC	\$ 500
Cornerstone Environmental Group	\$ 500
Concessi’s Inc.	\$ 500
Riverview Towing, Inc.	\$ 500
Biundo Cement Co., Inc.	\$ 500
Colonial Village Cooperative	\$ 500
Deanna Boone State Farm Agency	\$ 500
Rivergate Health Care Center & Terrace	\$ 500
Southgate Ford	\$ 500
Mayor of Riverview	\$ 250
Carlisle Wortman Associates Inc.	\$ 250
Riverview Burger King	\$ 250
Riverview Animal Hospital	\$ 250
Century Cement Co., Inc.	\$ 250
Widener Collision	\$ 250
Viking Aegean Ltd.	\$ 250
Committee to Elect Elizabeth DiSanto	\$ 250
AAA Wire Rope & Splicing	Rope

ACTION REQUESTED: The City Council is requested to consider acceptance and approval of the 2018 Summerfest Corporate Sponsorships.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/11/18
Advisory Commission Recommendation	N/R	

9.4 APPROVE AND AUTHORIZE EXECUTION OF AGREEMENT WITH C.W. GOLF ARCHITECTURE FOR GOLF COURSE BUNKER DESIGN SERVICES IN THE AMOUNT OF \$12,000.00 FOR CONSTRUCTION DESIGN, BIDDING, AND CONSTRUCTION CONTRACT PHASE, PLUS AN AMOUNT EQUAL TO 4% OF CONSTRUCTION COSTS FOR CONSTRUCTION MONITORING AND CONTRACT MANAGEMENT – GOLF COURSE AND GOLF PRACTICE.

COMMUNITY IMPACT/BACKGROUND: The Golf Course Director has requested that City Council consider the replacement and improvement of bunkers on the Riverview Highlands Golf Course (red, golf, and blue courses, and golf practice facility). The redevelopment of the bunkers on the golf course and golf practice facility will consist of clearing and removal of current fill, a grading and drainage plan, a grassing plan, a landscape planting plan, fill material selection, development of construction specifications, and construction monitoring.

C.W. Golf Architecture has submitted a proposal to prepare the construction design and documents, and assist with the bid solicitation process and construction contract preparation for a fee of \$12,000.00. In addition, C.W. Golf Architecture will also assist with construction monitoring and contract management, including regular site visits, construction meetings, and review and approval of applications for payment, in an amount equal to 4% of the final construction costs. C.W. Golf Architecture is recommended as they have previously been approved by City Council for designing golf course renovations.

This item was discussed at the Ad Hoc Golf Course Committee meeting on 04/10/2018, and concurrence reached to recommend the project to the City Council. Funding would come from a loan with the Land Preserve Fund, subject to final legal review.

ACTION REQUESTED: City Council is requested to consider approval and execution of agreement with C.W. Golf Architecture for golf course bunker design services in the amount of \$12,000.00 for construction design, bidding, and construction contract phase, plus an amount equal to 4% of the final construction costs for construction monitoring and contract management.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ATTACHMENT: C.W. Golf Architecture Proposal and Agreement.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/12/18
Financial Certification	X	04/12/18
City Attorney Endorsement	N/R	
Department Recommendation	X	04/12/18
Advisory Commission Recommendation	X	04/10/18

9.5 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Recreation				
Corporate Donation - Summerfest	101-000-660.065	\$ 22,000.00	\$ 41,000.00	\$ 19,000.00
Summerfest	101-751-875.000	\$ 17,000.00	\$ 36,000.00	\$ 19,000.00

JUSTIFICATION: This amendment is to increase the Summerfest Corporate Donations and Summerfest line items based on the corporate donations that have been received.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Recreation				
Recreation Program Revenue	101-000-660.045	\$ 43,000.00	\$ 53,000.00	\$ 10,000.00
Contractual Services	101-751-818.060	\$ 30,000.00	\$ 40,000.00	\$ 10,000.00

JUSTIFICATION: This amendment is to increase the Recreation Program Revenue and Contractual Services line items based on an increased demand for recreation classes.

C.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Recreation				
Senior Taxi Program	101-000-660.066	\$ 49,158.00	\$ 63,158.00	\$ 14,000.00
Senior Transportation	101-751-873.010	\$ 48,188.00	\$ 62,188.00	\$ 14,000.00

JUSTIFICATION: This amendment is to increase the Senior Taxi Program and Senior Transportation line items based on increased rides to the program.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 APPROVE SUBMITTAL OF FORM 5584 “APPLICATION FOR WAIVER AND PLAN: RETIREMENT HEALTH BENEFIT SYSTEM” TO STATE OF MICHIGAN IN ACCORDANCE WITH PUBLIC ACT 202 OF 2017 – FINANCE.

COMMUNITY IMPACT/BACKGROUND: In accordance with Public Act 202 of 2017 the State of Michigan is requiring municipalities to submit a funding plan, or request for waiver, for underfunded Pension and/or OPEB liabilities. The City, by the State’s measure, has an underfunded OPEB liability. The Finance department has completed Form 5584 Application for Waiver and Plan Retirement Health Benefit System and is requesting approval from the council to submit this document to the State on behalf of the City.

This document was discussed at the 04/09/2018 City Council Study Session.

ACTION REQUESTED: City Council is requested to approve the submittal of Form 5584 Application for Waiver and Plan Retirement Health Benefit System to the State of Michigan in accordance to Public Act 202 of 2017.

ATTACHMENT: Form 5584 Application for Waiver and Plan Retirement Health Benefit System.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/11/18
Advisory Commission Recommendation	N/R	

11.2 APPROVE OPEB TRUST AGREEMENT AND AUTHORIZE MAYOR TO SIGN ON BEHALF OF CITY OF RIVERVIEW – FINANCE.

COMMUNITY IMPACT/BACKGROUND: City management along with legal has been working on establishing an OPEB trust agreement. This trust account will acquire funds and appreciate in a similar fashion to City pension accounts. Reimbursements to the City will commence at a predetermined funding level or timeframe as described in the document, and would be made to cover the City’s portion of any retiree OPEB Expenses.

This document was discussed at the 04/09/2018 City Council Study Session.

ACTION REQUESTED: Authorize the Mayor to sign the OPEB Trust Agreement on behalf of the City of Riverview.

ATTACHMENT: OPEB Trust Agreement will be distributed at the meeting on 4/16/18.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/11/18
Financial Certification	N/R	
City Attorney Endorsement	X	04/11/18
Department Recommendation	X	04/11/18
Advisory Commission Recommendation	N/R	

11.3 AWARD BID AND AUTHORIZE EXECUTION OF AGREEMENT FOR 2018 STREET SECTIONING PROGRAM WITH DOMINIC GAGLIO CONSTRUCTION, INC. OF FLAT ROCK, MICHIGAN IN THE AMOUNT OF \$479,625.00 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$47,962.50 FOR A TOTAL OF \$527,587.50 – DPW.

COMMUNITY IMPACT/BACKGROUND: On 02/22/2018, the City Manager authorized the seeking of bids by the Charles E. Raines Co. for the 2018 Street Sectioning Program. On 03/29/2018, the eight (8) bids received were opened and read aloud. Based upon the amounts and previous work experience with the company, it is proposed that the bid be awarded to the lowest bidder meeting specifications, Dominic Gaglio Construction, Inc., out of Flat Rock, Michigan for the bid price of \$479,625.00 plus 10% contingency of \$47,962.50 for a total of \$527,587.50.

Street Sectioning agreements will be on file in the Purchasing Department.

Funds are available in account 203-451-989.210 Local Streets and 202-463-974.110 Major Streets of the 2018/19 fiscal year.

ACTION REQUESTED: The City Council is requested to consider bid award and authorize execution of agreement with Dominic Gaglio Construction, Inc., in the amount of \$479,625.00 plus 10% contingency of \$47,962.50 for a total of \$527,587.50.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ATTACHMENT: Bid tabulation.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/11/18
Advisory Commission Recommendation	N/R	

11.4 APPROVE THIRD AMENDMENT TO PURCHASE AGREEMENT BETWEEN CITY OF RIVERVIEW AND ZARA MANAGEMENT, LLC TO EXTEND PROJECT COMPLETION DATE TO JUNE 1, 2018 – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: On 11/30/2012, the City of Riverview sold real estate located at 13840 King Road to Zara Management, LLC for the purpose of Zara constructing a rehabilitation and long-term nursing center. The purchase agreement stated that the project would be completed within twenty-four months of the closing date of 03/12/2013. Due to construction delays, the City and Zara agreed to extend the completion date to 10/31/2015. This deadline was not met, and a second extension until 07/31/2017 was agreed upon between the City and Zara.

The project is nearing completion, and a third extension has been requested until 06/01/2018 for completion. The city attorney has drafted the extension and reviewed it with Zara legal counsel, with Zara agreeing to the revised terms. A signed copy is on file in the city attorney’s office.

ACTION REQUESTED: City Council is requested to consider approval of the third amendment to the purchase agreement between the City of Riverview and Zara Management, LLC to extend the project completion date to June 1, 2018.

ATTACHMENT: Third Amendment to Purchase Agreement.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/11/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/11/18
Advisory Commission Recommendation	N/R	

11.5 WAIVE BIDDING PROCESS, AWARD BID, AND AUTHORIZE EXECUTION OF AGREEMENT FOR GOLD, RED, AND GOLF PRACTICE FACILITY (GPF) PUMP HOUSE EQUIPMENT REPLACEMENT, WITH PRO PUMP AND CONTROL, IN THE AMOUNT OF \$209,401.00 PLUS 10% CONTINGENCY IN THE AMOUNT OF \$20,940.10 FOR A TOTAL OF \$230,341.10 – GOLF COURSE AND GOLD PRACTICE.

COMMUNITY IMPACT/BACKGROUND: The pump equipment that supports the Gold, Red, and GPF has been failing for a few years. More than \$48,000.00 has been spent over the last 3 years trying to keep this equipment functional until the planned redevelopment of the golf course, due to the Land Preserve expansion. With the expansion plan put on hold this equipment must be replaced in order to keep the courses in a playable condition.

The Golf Course Director is requesting that the bidding process be waived and the work be awarded to Pro Pump and Control as they have completed the maintenance work on this equipment that has allowed the courses to stay open over the last few years and are uniquely familiar with the golf course’s needs. Pro Pump and Control was also awarded bids, for similar work, in Canton, MI, where they were the low bidder and in Westland, MI, where they were the only bidder.

ACTION REQUESTED: The City Council is requested to consider waiving the bidding process, award bid, and authorize execution of agreement with Pro Pump and Control, in the amount of \$209,401.00 plus 10% contingency of \$20,940.10 for a total of \$230,341.10.

FINANCE CERTIFICATION: The finance director certifies that funds have been appropriated and are available.

ATTACHMENT: Quotes from Pro Pump and Control.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/13/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/13/18
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.