



**CITY COUNCIL *REGULAR* MEETING
MAY 7, 2018/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Towle
3. **INVOCATION:** Councilmember Workman

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 04/16/18 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

None.

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 ACCEPT \$5,000.00 DONATION FROM CEASER CAPITAL MANAGEMENT LLC – FINANCE.

COMMUNITY IMPACT/BACKGROUND: Ceaser Capital Management LLC, a longtime supporter of the City of Riverview and its residents, has graciously offered to donate funds towards the purchase and installation of park improvements.

ACTION REQUESTED: Section 12.2 D of the Purchasing Manual establishes that donations exceeding \$500.00 in value shall be considered for acceptance by the City Council. The council is asked to receive and accept the donation from Ceaser Capital Management LLC in the amount of \$5,000.00.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/01/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/01/18
Advisory Commission Recommendation	N/R	

9.2 AWARD COOPERATIVE BID PURCHASE OF A STORAGE AREA NETWORK SYSTEM TO DATA STRATEGY OF GRAND RAPIDS, MI IN THE AMOUNT OF \$41,528.69 - IT DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The State of Michigan, through its Enterprise Procurement Program, has awarded a contract for the purchase of storage area networks to Data Strategy of Grand Rapids, Michigan. The Director of Information Technology is requesting the purchase and installation of a storage area network, for the purchase price of \$41,528.69.

This highly reliable storage area network system will be used to house the City’s data and allow for a more rapid recovery time objective in the event of a major hardware failure, software failure, or malware event.

Funds have been appropriated in GL# 101-800-850.000, 402-903-818.105 and 402-903-998.050 for this bid award.

ACTION REQUESTED: City Council is requested to consider approving Bid Award to Data Strategy of Grand Rapids, MI for the purchase of a storage area network in the amount of \$41,528.69.

ATTACHMENT: Data Strategy Bid Quote.

FINANCE CERTIFICATION: The finance director certifies that funds are available in the 2017/18 operating budget.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/01/18
Financial Certification	X	05/01/18
City Attorney Endorsement	N/R	
Department Recommendation	X	05/01/18
Advisory Commission Recommendation	N/R	

9.3 APPROVE SPECIAL EVENTS APPLICATION FROM THE RIVERVIEW BASEBALL ASSOCIATION FOR OPENING DAY PARADE ON MAY 19, 2018 – RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. An application has been received from the Riverview Baseball Association (RBA) for the RBA Opening Day Parade on May 19, 2018.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Application from the RBA for the Opening Day Parade on May 19, 2018.

ATTACHMENT: Opening Day Parade Application.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/02/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/02/18
Advisory Commission Recommendation	N/R	

9.4 APPROVE SPECIAL EVENTS APPLICATION AND WAIVE ORDINANCE 42-106 MOTORIZED AIRCRAFTS FOR PURPOSE OF SPECIAL EVENT DEN MEETING - ROCKET LAUNCH FROM RIVERVIEW CUB SCOUT PACK 1659 ON MAY 14, 2018 – RECREATION.

COMMUNITY IMPACT/BACKGROUND: In accordance with City Council Policy No. 64 – Special Events, all organizations wishing to sponsor a special event must submit applications to the Recreation Department. An application has been received from the Riverview Cub Scouts Pack 1659 for a Den Meeting-Rocket Launch in Young Patriots Park on May 14, 2018 from 6:30-7:30 p.m. This Special Event will also need Ordinance 42-106 to be waived to allow the rocket launch. The rockets being used are about 10” high and use a Black Powder propellant engine with a max height of 800’. The rockets will be launched with adult supervision.

ACTION REQUESTED: The City Council is requested to consider and approve the Special Events Application and waive Ordinance 42-106 for Cub Scout Pack 1659 Den Meeting-Rocket Launch on May 14, 2018.

ATTACHMENT: Cub Scout Pack 1659 Special Events Application.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/02/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/02/18
Advisory Commission Recommendation	N/R	

9.5 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Capital Improvements				
Boat Ramp Rehabilitation	402-901-974.051	\$ 0.00	\$ 20,000.00	\$ 20,000.00

JUSTIFICATION: This amendment is to increase the Boat Ramp Rehabilitation line item for improvements as discussed at the April 23, 2018, budget study session meeting.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Parks Maintenance				
Donated Capital	101-000-697.500	\$ 28,576.00	\$ 33,576.00	\$ 5,000.00
Park Improvements / Equipment	101-444-972.010	\$ 0.00	\$ 5,000.00	\$ 5,000.00

JUSTIFICATION: This amendment is to increase the Donated Capital and Park Improvements/Equipment line items based on a donation received for park improvements.

C.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Public Works				
Telephone	101-441-850.000	\$ 710.00	\$ 1,710.00	\$ 1,000.00

JUSTIFICATION: This amendment is to increase the Telephone line item for a telephone backup system at the DPW.

D.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Golf Course				
Pump Equipment	584-542-972.060	\$ 0.00	\$ 230,341.10	\$ 230,341.10

JUSTIFICATION: This amendment is to increase the Golf Course Pump Equipment line item as approved by City Council on 4/16/2018

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

None.

11. ADMINISTRATION.

11.1 APPROVE MINIMUM WAGE INCREASE FOR ELECTION WORKERS – CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Per Section 3.7 of the City Charter, the compensation of election personnel shall be determined in advance by the city council.

Precinct Inspectors are covered under the Federal Minimum Wage Act if they work expecting to be paid, according to the Federal Department of Labor. Michigan’s Minimum Wage Act raised the rate to \$9.25 effective January 1, 2018, where Federal and state law have different minimum wage rates, the higher standard applies. Precinct workers should be paid by the hour and receive their wages after the election to reflect total hours worked.

The chart below gives an estimate of the total wages per a 16 hour day for chairs and 8 hour day for inspectors (for budget purposes) based on the minimum wage increases.

Based/16 hrs	Chairperson	Co-Chairperson	Inspector	Office	Receiving Bd
Current Wage	\$182.40 \$11.40/hr	\$166.40 \$10.40/hr	\$69.60 \$8.70/hr	\$10/hr	\$12.00
Proposed Wage	\$191.20 \$11.95/hr	\$175.20 \$10.95/hr	\$74.00 \$9.25/hr	\$10.55/hr	\$12.00

Election hours vary per election due to the number of precinct delegates and write-in votes and the number of voters in attendance.

ACTION REQUESTED: The City Council is requested to approve the wage scale for Precinct Workers per the State of Michigan Minimum Wage increase of January 1, 2018.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/24/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	04/24/18
Advisory Commission Recommendation	N/R	

11.2 APPROVE METRO ACT RIGHT-OF-WAY PERMIT WITH 123 NET WITH REQUEST FOR \$4,000.00 BOND – CITY ATTORNEY/CITY CLERK.

COMMUNITY IMPACT/BACKGROUND: Pursuant to section 7.1.1 of the Unilateral Right-of-Way Permit, 123 Net, may file an application for a bilateral permit for a period of “fifteen years from the Date of Issuance and three subsequent renewal terms of five (5) years”. Riverview has 45 days to respond to the agreement (PA 48 section 15(3)).

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Right-of-Way Oversight Act, 2002 PA 48 otherwise known as “METRO Act” for access to ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways in the municipality for a telecommunications system.

123 Net, Southfield, Michigan, has submitted a METRO Act Permit Bilateral Form for a Right-of-Way Telecommunications Permit.

ACTION REQUESTED: The City Council is requested to consider approving the METRO Act Right-of-Way Permit Agreement for a term of fifteen years ending on May 7, 2033; and Authorize Mayor and Clerk to execute same.

ATTACHMENTS: METRO Act Permit Bilateral Form and METRO Act Permit Application Form.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	04/24/18
Financial Certification	N/R	
City Attorney Endorsement	X	04/24/18
Department Recommendation	X	04/24/18
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

None.

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.