



**CITY COUNCIL *REGULAR* MEETING
JUNE 4, 2018/7:30 P.M.
RIVERVIEW CITY HALL
COUNCIL CHAMBERS
14100 CIVIC PARK DR.
RIVERVIEW, MI 48193-7600
734-281-4201**

AGENDA

- 1. CALL TO ORDER/ROLL CALL.**
- 2. PLEDGE OF ALLEGIANCE:** Councilmember Workman
- 3. INVOCATION:** Councilmember Blanchette

4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

None.

5. APPROVAL OF MINUTES.

5.1 APPROVE MINUTES OF THE 05/21/18 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.

6. PUBLIC HEARINGS.

6.1 CONDUCT PUBLIC HEARING ON THE PROPOSED 2018/19 ANNUAL BUDGET AND SUPPORTING TAX RATES FOR THE CITY OF RIVERVIEW.

COMMUNITY IMPACT/BACKGROUND: The proposed fiscal year 2018/19 operating budget and supporting tax rates were presented to the City Council by the City Manager on April 16, 2018. The City Council met in study sessions on April 23rd and April 24th to review the proposed budget.

Notice of this public hearing was published in The News-Herald, in accordance with Section 8.3 of the City’s Code of Ordinances. In addition, the proposed budget book has been available in the City Clerk’s office, the Riverview Public Library, and the City’s website for interested parties to review.

No City Council action is requested with the exception of noting public and written comments. Budget adoption and the supporting tax rate adoption for fiscal year 2018/19 is scheduled for the June 4th City Council meeting. The public hearing also incorporates the public notification requirements for the adoption of supporting tax levies relative to the annual budget process.

ACTION REQUESTED: The City Council is requested to conduct a public hearing on June 4, 2018, for the purpose of considering the 2018/19 annual budget and supporting tax rates for the City of Riverview.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/30/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/30/18
Advisory Commission Recommendation	N/R	

7. PUBLIC COMMENTS.

8. ORGANIZATIONAL BUSINESS.

None.

9. CONSENT AGENDA.

9.1 ACCEPT \$1,000.00 GRANT AWARD FROM THE ALL STATE FOUNDATION – POLICE AND FIRE DEPARTMENT.

COMMUNITY IMPACT/BACKGROUND: Each year, the police department partners with Mr. Scott Cunningham, (our local All State Insurance Agent) in applying for this grant to assist with community relation programs.

Grant funding is an extension of the All State Foundation to make our city a better, safer place to live. The grant is intended to benefit the police department as operating support and program funding.

ACTION REQUESTED: Section 12.2 D of the Purchasing Manual establishes that donations exceeding \$500.00 in value shall be considered for acceptance by the City Council. The council is asked to receive and accept the grant ward from the All State Foundation in the amount of \$1,000.00.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/30/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/30/18
Advisory Commission Recommendation	N/R	

9.2 ACCEPT \$30,000.00 GRANT AWARD FROM STATE OF MICHIGAN DEPARTMENT OF NATURAL RESOURCES (SOM DNR) FOR IRON BELLE TRAIL PROJECT AND AUTHORIZE EXECUTION OF MEMORANDUM OF UNDERSTANDING, PENDING LEGAL REVIEW AND APPROVAL – FINANCE.

COMMUNITY IMPACT/BACKGROUND: The Department of Community Development submitted a grant proposal for funding the development expenses for the Iron Belle Trail project. The City was awarded \$30,000 by the SOM DNR for this project. The award includes a 50% match from the City that will be met with unexpended funds from the Community Development 2017/18 budget.

ACTION REQUESTED: Section 12.2 D of the Purchasing Manual establishes that donations exceeding \$500.00 in value shall be considered for acceptance by the City Council. The council is asked to receive and accept the grant award from the State of Michigan Department of Natural Resources in the amount of \$30,000.00 and authorize the execution of the memorandum of understanding, pending legal review and approval.

ATTACHMENTS: Iron Belle Trail Funding Proposal Award Letter and Memorandum of Understanding.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/30/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/30/18
Advisory Commission Recommendation	N/R	

9.3 ACCEPT \$500.00 GRANT AWARD FROM THE PROFESSIONAL GOLF ASSOCIATION (PGA) JUNIOR GOLF DEVELOPMENT PROGRAM – GOLF COURSE.

COMMUNITY IMPACT/BACKGROUND: In April the Golf Course Director submitted a grant proposal for additional funding for the Riverview Highlands Junior Golf Program. The PGA awarded Riverview Highlands with a \$500 grant for the program.

ACTION REQUESTED: Section 12.2 D of the Purchasing Manual establishes that donations exceeding \$500.00 in value shall be considered for acceptance by the City Council. The council is asked to receive and accept the grant ward from the Professional Golf Association Junior Gold Development Program in the amount of \$500.00.

ATTACHMENT: None.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/30/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/30/18
Advisory Commission Recommendation	N/R	

9.4 APPROVE BUDGET AMENDMENTS – FINANCE.

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2017/18 Community Development</u>				
State Grant - Mich DNR	101-000-539.040	\$ 0.00	\$ 30,000.00	\$ 30,000.00
Bike Path - Iron Belle Trail	101-447-985.070	\$ 0.00	\$ 60,000.00	\$ 60,000.00
Part-Time Salaries	101-447-725.100	\$ 65,210.00	\$ 55,210.00	\$ (10,000.00)
Economic Development Corporation	101-447-818.007	\$ 5,000.00	\$ 500.00	\$ (4,500.00)
Brownfield Redevelopment Authority	101-447-818.008	\$ 5,000.00	\$ 500.00	\$ (4,500.00)
Travel, Ed, and Training	101-447-862.000	\$ 500.00	\$ 0.00	\$ (500.00)
Consulting Engineer	101-448-815.000	\$ 40,000.00	\$ 34,000.00	\$ (6,000.00)
FEMA Floodplain	101-448-815.010	\$ 1,500.00	\$ 0.00	\$ (1,500.00)
NPDES Stormwater Compliance	101-448-815.020	\$ 3,000.00	\$ 0.00	\$ (3,000.00)

JUSTIFICATION: This amendment is to establish revenue and expenditure accounts for the State of Michigan DNR Iron Belle Trail Grant as well as moving unspent funds from other community development line items for the necessary grant match.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2017/18 Police and Fire Departments</u>				
Donated Capital	101-000-697.500	\$ 33,576.00	\$ 34,576.00	\$ 1,000.00
Public Relations - Police	101-301-854.000	\$ 1,300.00	\$ 1,800.00	\$ 500.00
Fire Prevention Public Relations	101-336-780.500	\$ 1,000.00	\$ 1,500.00	\$ 500.00

JUSTIFICATION: This amendment is to increase the public relations line items of both the police and fire departments by the donated capital from the All State Foundation.

C.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2017/18 Golf Course</u>				
Junior Golf Donations	584-000-675.036	\$ 0.00	\$ 500.00	\$ 500.00
Operating Supplies	584-542-740.100	\$ 11,000.00	\$ 11,500.00	\$ 500.00

JUSTIFICATION: This amendment is to increase the golf course operating supplies line item by the Junior Golf donation from the PGA. These funds will be used to support the Riverview Highlands Junior Golf Program.

ACTION REQUESTED: The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

RECOMMENDATION: Approval of budget amendments as presented, in compliance with PA 621 of 1978.

10. RESOLUTIONS.

10.1 WAIVE COUNCIL POLICY NO. 1(A)(8) AND ADOPT RESOLUTION APPROVING THE 2018/19 ANNUAL OPERATING BUDGET FOR THE CITY OF RIVERVIEW – FINANCE.

COMMUNITY IMPACT/BACKGROUND: The City Charter requires that the City Council adopt the annual City operating budget not later than the second Monday in June each year. In order to adopt the City operating budget, a public hearing must first be held regarding the City operating budget and the City supporting millage rates. The public hearing was held on June 04, 2018.

The 2018/19 overall operating budget for the City of Riverview, excluding enterprise funds, includes estimated revenues of \$15,733,742 and appropriations of \$16,279,332. The largest portion of this budget is the General Fund with estimated revenues of \$11,229,806 and appropriations of \$11,228,185; a small surplus of \$1,621 will be added back to the fund balance.

ACTION REQUESTED: The City Council is requested to waive Council Policy No. 1(A)(8) and adopt the 2018/19 Annual Operating Budget Resolution for the City of Riverview.

ATTACHMENT: Budget Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/30/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/30/18
Advisory Commission Recommendation	N/R	

10.2 WAIVE COUNCIL POLICY NO. 1(A)(8) AND ADOPT RESOLUTION APPROVING THE 2018/19 CITY OF RIVERVIEW OPERATING MILLAGE RATES – FINANCE.

COMMUNITY IMPACT/BACKGROUND: The following City property tax rates are being submitted for adoption for the 2018/19 fiscal year, pursuant to Michigan Compiled Law sections 211.23E, 211.34D and Public Act 40 of 1995:

Tax Rate (see note):	July 2018	July 2017	Difference
City Operating	\$ 14.71	\$ 14.71	\$ 0.00
Library Operating	0.80	0.80	0.00
Local Roads	0.75	0.75	0.00
Regional Sewage Debt	1.47	1.47	0.00
Water Main and Construction			
Bonds	2.75	2.75	0.00
Total Millage Rate	\$ 20.48	\$ 20.48	\$ 0.00

Note: Rate is per \$1,000 of Taxable Value

The resolution will satisfy all the above referenced Public Act requirements. The above referenced rates do not reflect the maximum authorized rates that can be considered. All rates are levied under the authority of section (9.1) and Michigan Compiled Law section 397.201 for Library levies.

The Land Preserve contributions to the General Fund, Garbage and Rubbish Fund, and Capital Improvement & Equipment Fund are budgeted at \$3,451,431 for 2018/19. Based on the City’s taxable value of \$306,974,496, these contributions equate to \$9.12 of tax millage not charged to the residents and allow the City to maintain the tax rates recommended above.

Further, for the tax year beginning July 1, 2018, the City of Riverview’s Headlee tax cap was not reduced.

ACTION REQUESTED: The City Council is requested to waive Council Policy No. 1(A)(8) and adopt resolution approving the 2018/19 City of Riverview operating millage rates for City operation, City debt, local roads, and library services.

ATTACHMENT: Budget Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/30/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/30/18
Advisory Commission Recommendation	N/R	

10.3 ADOPT RESOLUTION APPROVING THE 2018-2023 CAPITAL IMPROVEMENTS PLAN (CIP) FOR THE CITY OF RIVERVIEW – FINANCE.

COMMUNITY IMPACT/BACKGROUND: Public Act 285 of 1931 requires that public improvements be submitted to, and approved by, the Planning Commission of a municipality. On April 16, 2018, the proposed 2018-23 Capital Improvement Plan (CIP) was presented to City Council as part of the City Proposed Budget. The Planning Commission recommended approval by the City Council at their meeting on May 03, 2018. The City Council is requested to consider adoption of a resolution approving the 5-Year Capital Improvements Plan for the City of Riverview, covering the period of 2018-2023.

ACTION REQUESTED: Adoption of resolution approving the 2018-23 5-Year Capital Improvements Plan.

ATTACHMENT: Resolution.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/30/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/30/18
Advisory Commission Recommendation	X	05/03/18

11. ADMINISTRATION.

11.1 CALL A PUBLIC HEARING FOR JUNE 18, 2018, FOR THE PURPOSE OF RECEIVING COMMENTS ON THE PROPOSED AMENDMENT TO ASH STEVENS INDUSTRIAL DEVELOPMENT DISTRICT – COMMUNITY DEVELOPMENT.

COMMUNITY IMPACT/BACKGROUND: Ash Stevens Inc. has requested the City of Riverview to expand its current Industrial Development District. The affected tax parcel identification numbers include:

- 82-51-013-02-0003-003
South 115 feet of N 345 feet of Lot 3, Seaway Industrial Park, South Subdivision, T4S R11E recorded in Liber 94, pages 96 and 97 of Plats, Wayne County Records.
- 82-51-013-02-0002-001
North 115 feet of Lot 2, Seaway Industrial Park, South Subdivision, T4S R11E recorded in Liber 94, pages 96 and 97 of Plats, Wayne County Records.
- 82-51-013-02-0002-002
South 345 feet of Lot 2, Measured along W Lot Line or Seaway Industrial Park, South Subdivision, T4S R11E recorded in Liber 94, pages 96 and 97 of Plats, Wayne County Records.

The purpose of this agenda item is to schedule a public hearing for June 18, 2018 for the requested changes to the district boundary.

ACTION REQUESTED: Schedule a public hearing for June 18, 2018 to receive public comment on the proposed expansion of the Industrial Development District boundary.

ATTACHMENT: Ash Stevens Inc. letter of request.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/29/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	05/29/18
Advisory Commission Recommendation	N/R	

12. ORDINANCES.

12.1 AUTHORIZE FIRST READING, BY TITLE ONLY, OF PROPOSED ORDINANCE NO. 703 – REGARDING THE ADDITION OF “INTERFERENCE WITH MOTOR VEHICLES ON PUBLIC STREETS” TO CHAPTER 38, OFFENSES AND MISCELLANEOUS PROVISIONS – CITY ATTORNEY.

COMMUNITY IMPACT/BACKGROUND: The Michigan legislature has recently amended the Michigan Vehicle Code to include the following in the definition of "charitable or civic organization" as it relates to allowing a member of such an organization to stand in a roadway to solicit contributions on its behalf:

“clubs organized for pleasure, recreation, and other non-profitable purposes; fraternal beneficiary societies, orders, or associations; and domestic fraternal societies, orders, or associations operating under the lodge system”.

This change requires the City to revise our local ordinances to match the State statute. The City Attorney has made the appropriate changes to the proposed revised City ordinance.

ACTION REQUESTED: City Council is requested to consider the First Reading, by title only, of proposed revised street solicitation ordinance no. 703.

ATTACHMENT: Proposed ordinance no. 703.

ENDORSEMENTS:

	Required	Date
City Manager Endorsement	X	05/30/18
Financial Certification	N/R	
City Attorney Endorsement	X	05/30/18
Department Recommendation	X	05/30/18
Advisory Commission Recommendation	N/R	

13. OTHER BUSINESS.

14. CLOSED SESSION.

None.

15. ADJOURNMENT.