



**CITY COUNCIL *REGULAR* MEETING  
JUNE 18, 2018/7:30 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Blanchette
3. **INVOCATION:** Councilmember Coffey

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

**4.1 MR. MICHAEL SAMHAT (PRESIDENT - CROWN ENTERPRISES) TO PROVIDE UPDATE ON STATUS OF PROPOSED PURCHASE OF MCLOUTH STEEL PARCEL.**

**COMMUNITY IMPACT/BACKGROUND:** Mr. Michael Samhat, President of Crown Enterprises, will be attending the June 18, 2018 City Council meeting to provide a status update on the proposed purchase of the McLouth Steel property located in Trenton, MI.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE MINUTES OF THE 06/04/18 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.**

**6. PUBLIC HEARINGS.**

**6.1 CONDUCT A PUBLIC HEARING TO RECEIVE COMMENT ON THE PROPOSED AMENDMENT TO ASH STEVENS INDUSTRIAL DEVELOPMENT DISTRICT – COMMUNITY DEVELOPMENT.**

**COMMUNITY IMPACT/BACKGROUND:** Ash Stevens Inc. has requested to expand its existing Industrial Development District to include the following properties:

- Tax Parcel Identification #: 82-51-013-02-0003-003  
Legal Description: South 115 feet of N 345 feet of Lot 3, Seaway Industrial Park, South Subdivision, T4S R11E recorded in Libor 94, pages 96 and 97 of Plats, Wayne County Records.
- Tax Parcel Identification #: 82-51-013-02-0002-001  
Legal Description: North 115 feet of Lot 2, Seaway Industrial Park, South Subdivision, T4S R11E recorded in Libor 94, pages 96 and 97 of Plats, Wayne County Records.
- Tax Parcel Identification #: 82-51-013-02-0002-002  
Legal Description: South 345 feet of Lot 2, Measured along W Lot Line or Seaway Industrial Park, South Subdivision, T4S R11E recorded in Libor 94, pages 96 and 97 of Plats, Wayne County Records.

The purpose of this agenda item is to conduct a required public hearing to hear comments from the public on the proposed changes to the district boundary.

Notice of the public hearing was published on June 10, 2018.

**ACTION REQUESTED:** City Council is requested to conduct a public hearing to receive comments on the proposed amendment to Ash Stevens Industrial Development District.

**ATTACHMENT:** Ash Stevens Inc. letter of request.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/14/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/14/18
Advisory Commission Recommendation	N/R	

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

**8.1 APPOINTMENT TO THE CITY OF RIVERVIEW RETIREMENT BOARD OF TRUSTEES - CITY CLERK.**

**COMMUNITY IMPACT/BACKGROUND:** The board consists of four citizens-at-large who are not members or retirants of the City. One of the four positions will expire June 30, 2018.

Commission vacancies have been advertised in the News Herald Newspaper and on the City Web Site.

An application has been received from the following:  
Mr. Bruce Pease dated June 11, 2018.

**ACTION REQUESTED:** The City Council is requested to consider the appointment of one applicant to the Retirement Board for a three-year term set to expire July 1, 2021.

**ATTACHMENT:** Application, Bruce Pease.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/13/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/13/18
Advisory Commission Recommendation	N/R	

**9. CONSENT AGENDA.**

**9.1 RATIFY EMERGENCY REPAIR OF CABLE VIDEO DIGITAL SERVER WITH SOUND PLANNING INC. IN THE AMOUNT OF \$10,731.24 – CABLE AND TELECOMMUNICATIONS.**

**COMMUNITY IMPACT/BACKGROUND:** On the week of 06/04/2018, the City Cable channel experienced a significant failure with the Lantronix Ultra Nexus Video Digital Server causing the station to go offline. In the best interest of the City, the city manager authorized the emergency replacement of the server as they do not make the parts necessary to repair this equipment, using Sound Planning Inc., who happened to be on-site, working on the council chamber upgrades. The Director of Information Technology obtained other quotes for the replacement of the equipment and Sound Planning’s price was consistent or better than all other quotes received.

**ACTION REQUESTED:** City Council is requested to consider ratifying the emergency replacement of the cable video digital server, for the City’s cable station, in the amount of \$10,731.24.

**ATTACHMENT:** None.

**FINANCE CERTIFICATION:** The finance director certifies that funds have been appropriated and are available.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/12/18
Financial Certification	X	06/12/18
City Attorney Endorsement	N/R	
Department Recommendation	X	06/12/18
Advisory Commission Recommendation	N/R	

**9.2 AWARD COOPERATIVE BID OF AMBULANCE BILLING SERVICE TO THE ACCUMED GROUP OF RIVERVIEW, MI IN THE AMOUNT OF \$45,000.00 – FIRE DEPARTMENT.**

**COMMUNITY IMPACT/BACKGROUND:** The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City’s participation in cooperative purchases to take advantage of volume buying. The State of Michigan through the MITN program has awarded Billing Services with the AccuMed Group. This has enabled AccuMed to offer their service at a lower rate than our previous contract of 8%. Included in the 7.29% fee is full funding of ePCR. AccuMed will fund \$3,821.00 on behalf of Riverview, annually.

The Fire Department has had a contract with the AccuMed Group since July 3, 2006 with multiple extensions.

The Public Safety Committee concurred at their meeting on March 19, 2018 that the services provided by AccuMed meets our specifications and with our long history of excellent service provided by AccuMed, they are requesting the Council approve awarding the cooperative bid to the AccuMed Group .

Funds have been appropriated in the Fire Department Fund account GL#101-336-818.110 in the amount of \$45,000.00

**ACTION REQUESTED:** The City Council is requested to consider cooperative bid award for Ambulance Billing Service to the AccuMed Group.

**ATTACHMENT:** AccuMed Billing Service Agreement.

**FINANCE CERTIFICATION:** The Finance Director certifies that funds have been budgeted in the account noted above, and are available.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/13/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/13/18
Advisory Commission Recommendation	X	03/19/18

**9.3 APPROVE TWO-YEAR EXTENSION WITH FREEPORT SUPPLY COMPANY FOR PROVIDING TOP SOIL, SAND AND STONE - DPW AND GOLF COURSE.**

**COMMUNITY IMPACT/BACKGROUND:** On 05/07/2012, City Council awarded a three-year bid award to Freeport Supply Company for providing Top Soil, Sand and Stone. This bid has been extended twice since its expiration, each time for a one year period. They have provided excellent service, are closely located and have been able to provide materials for emergency water main repairs within the hour when necessary. Freeport Supply has expressed interest, in a letter dated 6/1/2018, about extending our bid at a minimal increase of \$1.00 per yard of Screened Top Soil, yet leaving the ¾ limestone and screened sand at the same price; for a two-year extension. Even with the increase we should not exceed \$400.00 of additional expense, after reviewing the amount of screened top soil used during the 2017/2018 fiscal year. The City would retain the right to terminate the agreement with sixty days notice before the event.

The agreement has been submitted to the city attorney for review; the approval of the extension is subject to his approval.

**ACTION REQUESTED:** City Council is requested to consider approval of a two-year extension with Freeport Supply Company for providing top soil, sand and limestone.

**ATTACHMENT:** Freeport Supply Company Extension Request.

**FINANCE CERTIFICATION:** The finance director certifies that funds have been appropriated and are available.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/13/18
Financial Certification	X	06/13/18
City Attorney Endorsement	N/R	
Department Recommendation	X	06/13/18
Advisory Commission Recommendation	N/R	

**9.4 APPROVE BUDGET AMENDMENTS – FINANCE.**

**A.**

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2017/18 General Fund</u>				
Property Chargebacks	101-000-405.000	\$ 0.00	\$ 16,000.00	\$ 16,000.00
Building Permits	101-000-630.030	\$ 100,000.00	\$ 167,500.00	\$ 67,500.00
MMRMA RAP	101-000-539.015	\$ 0.00	\$ 19,352.00	\$ 19,352.00
Michigan Safe Communities	101-000-539.030	\$ 6,000.00	\$ 22,624.00	\$ 16,624.00
Property Maintenance	101-000-660.075	\$ 14,300.00	\$ 26,500.00	\$ 12,200.00
Ambulance Billings	101-000-680.020	\$ 462,000.00	\$ 581,500.00	\$ 119,500.00
Senior Taxi Program	101-000-660.066	\$ 63,158.00	\$ 68,500.00	\$ 5,342.00
GASB 45 OPEB Contribution	101-209-725.950	\$ 3,430.00	\$ 10,277.52	\$ 6,847.52
Litigation/Spec Legal Svc.	101-210-818.012	\$ 120,000.00	\$ 138,000.00	\$ 18,000.00
Special Legal Counsel	101-210-818.015	\$ 6,600.00	\$ 20,600.00	\$ 14,000.00
Labor Relations	101-210-818.016	\$ 99,000.00	\$ 296,000.00	\$ 197,000.00
Full-Time Salaries	101-301-725.000	\$ 1,775,000.00	\$ 1,690,000.00	\$ (85,000.00)
Overtime	101-301-725.200	\$ 210,000.00	\$ 270,000.00	\$ 60,000.00
Education & Training	101-301-862.000	\$ 20,500.00	\$ 45,500.00	\$ 25,000.00
Repair Parts/Maintenance Supply	101-443-760.500	\$ 53,165.00	\$ 93,165.00	\$ 40,000.00
Consulting Engineer	101-448-815.000	\$ 34,000.00	\$ 64,000.00	\$ 30,000.00
Inspector Fees - Home Transfer	101-448-822.200	\$ 18,000.00	\$ 24,000.00	\$ 6,000.00

**JUSTIFICATION:** This amendment is to adjust the general fund revenues and expenditures for year-end purposes.

**B.**

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2017/18 Cable and Telecom				
Cable Broadcast Fees	243-535-856.000	\$ 17,012.00	\$ 6,012.00	\$ (11,000.00)
Cable Equipment	243-535-985.999	\$ 12,600.00	\$ 23,600.00	\$ 11,000.00

**JUSTIFICATION:** This amendment is to increase the Cable Equipment line item for the necessary emergency purchase of the digital video server and decrease the Cable Broadcast Fees by the same amount.

**ACTION REQUESTED:** The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

**RECOMMENDATION:** Approval of budget amendments as presented, in compliance with PA 621 of 1978.

**10. RESOLUTIONS.**

**10.1 ADOPT RESOLUTION ESTABLISHING THE 2018-19 RECREATION DEPARTMENT FEE SCHEDULE.**

**COMMUNITY IMPACT/BACKGROUND:** Per Section 31-16 of the City Code, all fees for the Recreation Department are to be adopted by resolution of the City Council. The 2018-19 resolution has two fee changes from the adopted 2017-18 fee schedule. A \$5 rise in Senior trips due to increases in travel companies’ costs and a \$50 sign fee for signs left in Young Patriots Park after Community Center rentals. The 2018-19 Fee Schedule was approved by the Recreation Commission on 5/2/18.

**ACTION REQUESTED:** The City Council review and Adopt the 2018-19 Recreation Department Fee Schedule.

**ATTACHMENT:** 2018-19 Recreation Department Fee Schedule.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/13/18
Financial Certification	N/R	
City Attorney Endorsement	N/R	
Department Recommendation	X	06/13/18
Advisory Commission Recommendation	X	05/02/18

**10.2 ADOPT RESOLUTION TO REVISE CHARGES AT RIVERVIEW LAND PRESERVE – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** The Resolution to Establish Charges at the Riverview Land Preserve has been revised with some higher landfill rates and the establishment of debit/credit card transaction fee. The proposed resolution will allow the Land Preserve to more easily adapt to overall rising market pricing conditions and to changes in specific waste stream pricings in particular.

The resolution was reviewed by the City Attorney and approved by the Land Preserve Committee at their 06/11/2018 meeting.

**ACTION REQUESTED:** The City Council is requested to approve the revised Rate Resolution to establish charges at the Riverview Land Preserve.

**ATTACHMENT:** Proposed Resolution.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/14/18
Financial Certification	N/R	
City Attorney Endorsement	X	06/11/18
Department Recommendation	X	06/14/18
Advisory Commission Recommendation	X	06/14/18

**11. ADMINISTRATION.**

**11.1 AUTHORIZE EXECUTION OF AGREEMENT FOR SOLID WASTE MANAGEMENT SERVICES WITH TAYLOR RECYCLING INC. – LAND PRESERVE.**

**COMMUNITY IMPACT/ BACKGROUND:** Taylor Recycling Inc. has been a contract customer at the Riverview Land Preserve since 2000, operating Material Recovery Facility and waste hauling operations from their Taylor, Michigan location. The company previously executed a three year agreement in 2015. The company’s performance has resulted in significant increases in our business activity during the contract term. TRI has agreed to execute another three year term agreement with Riverview that includes increases in the disposal rates, minimum charges, and delivered tonnages.





**FINANCE CERTIFICATION:** The Finance Director certifies that the funds Have been appropriated and are available in the above account for fiscal year 2017/18.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/13/18
Financial Certification	X	06/13/18
City Attorney Endorsement	N/R	
Department Recommendation	X	06/13/18
Advisory Commission Recommendation	N/R	

**11.3 AUTHORIZE EXECUTION OF AGREEMENT FOR RE-INSPECTION OF RESIDENTIAL PROPERTIES WITH WCA ASSESSING IN THE AMOUNT OF \$98,147.00 – ASSESSING.**

**COMMUNITY IMPACT/BACKGROUND:** At the 2018 Budget Meeting, staff presented a proposal from WCA Assessing to perform a re-inspection of all residential properties within the City. The re-inspection would include WCA Assessing employees inspecting properties to verify the accuracy of the property field records. Items they will be looking at include the existence or non-existence of structures, and measurements of the exterior physical dimensions of structures. This re-inspection will also keep the City in compliance with State statutory requirement.

The agreement has been submitted to the city attorney for review; the approval of the extension is subject to his approval.

Funds are budgeted in account 101-209-803.000 in the amount of \$98,147.00 for fiscal year 2018/19.

**ACTION REQUESTED:** City Council is requested to consider authorizing execution of an agreement for re-inspection of residential properties with WCA Assessing in the amount of \$98,147.00.

**ATTACHMENT:** Memorandum of Understanding.

**FINANCE CERTIFICATION:** The finance director certifies that funds have been appropriated and are available.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/13/18
Financial Certification	X	06/13/18
City Attorney Endorsement	N/R	
Department Recommendation	X	06/13/18
Advisory Commission Recommendation	N/R	

<b>12. ORDINANCES.</b>
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**12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 703 – REGARDING THE ADDITION OF “INTERFERENCE WITH MOTOR VEHICLES ON PUBLIC STREETS” TO CHAPTER 38, OFFENSES AND MISCELLANEOUS PROVISIONS – CITY ATTORNEY.**

**COMMUNITY IMPACT/BACKGROUND:** The Michigan legislature has recently amended the Michigan Vehicle Code to include the following in the definition of "charitable or civic organization" as it relates to allowing a member of such an organization to stand in a roadway to solicit contributions on its behalf:

“clubs organized for pleasure, recreation, and other non-profitable purposes; fraternal beneficiary societies, orders, or associations; and domestic fraternal societies, orders, or associations operating under the lodge system”.

This change requires the City to revise our local ordinances to match the State statute. The City Attorney has made the appropriate changes to the proposed revised City ordinance.

**ACTION REQUESTED:** City Council is requested to consider the Second Reading, by title only, and Adoption of proposed Ordinance No. 703.

**ATTACHMENT:** Proposed Ordinance No. 703.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	06/13/18
Financial Certification	N/R	
City Attorney Endorsement	X	06/13/18
Department Recommendation	X	06/13/18
Advisory Commission Recommendation	N/R	

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

None.

**15. ADJOURNMENT.**