



**CITY COUNCIL *REGULAR* MEETING  
NOVEMBER 5, 2018/7:30 P.M.  
RIVERVIEW CITY HALL  
COUNCIL CHAMBERS  
14100 CIVIC PARK DR.  
RIVERVIEW, MI 48193-7600  
734-281-4201**

**AGENDA**

1. **CALL TO ORDER/ROLL CALL.**
2. **PLEDGE OF ALLEGIANCE:** Councilmember Elmer Trombley
3. **INVOCATION:** Councilmember Coffey

**4. AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

None.

**5. APPROVAL OF MINUTES.**

**5.1 APPROVE MINUTES OF THE 10/15/18 REGULAR RIVERVIEW CITY COUNCIL MEETING - CITY CLERK.**

**6. PUBLIC HEARINGS.**

None.

**7. PUBLIC COMMENTS.**

**8. ORGANIZATIONAL BUSINESS.**

None.

**9. CONSENT AGENDA.****9.1 AWARD COOPERATIVE BID #2407 AND APPROVE EXECUTION OF AGREEMENT WITH KRONOS INCORPORATED FOR A CITY-WIDE TIME KEEPING SYSTEM IN THE TOTAL AMOUNT OF \$34,873.45 – HUMAN RESOURCES/FINANCE.**

**COMMUNITY IMPACT/BACKGROUND:** The City of Riverview Purchasing Manual, Section 10.2 A, authorizes the City's participation in cooperative purchases to take advantage of volume buying. Kronos Incorporated was awarded a cooperative bid contract through U.S. Communities. U.S. Communities is the leading national cooperative purchasing program, providing world-class government procurement resources and solutions to local and state government agencies, school districts (K-12), higher education institutions, and nonprofits looking for the best overall supplier government pricing.

The Kronos product is a time and attendance management system. The biometric time clocks will be installed in all City buildings. The biometrics will utilize a constellation of points on an employee's thumb that will collect data as he/she punches in and out, it is not a fingerprint. This will eliminate the need for punch cards and/or handwritten timecards and all time clocks in the City will be the same. The Kronos system is supported and recommended by our current BS&A payroll system for ease in time collecting for payroll purposes.

This award includes the one-time purchase in the amount of \$27,502.45 for seven (7) biometric clocks, installation of clocks, and software set up fees; and yearly reoccurring expenses of \$7,371.00 for software maintenance and support fees.

Funds are available in GL #402-901-992.200 for initial timeclock purchase, installation, and software set up fees; and GL #101-270-818.000 for yearly software maintenance and support fees.

**ACTION REQUESTED:** City Council is requested to award cooperative bid #2407 and approve execution of agreement with Kronos Incorporated for a city-wide time keeping system in the total amount of \$34,873.45

**ATTACHMENT:** Kronos Order Form, Quote #: Q-10051.

**FINANCE CERTIFICATION:** The finance director certifies that funds are available in the 2018/19 operating budget.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	10/30/18
Financial Certification	X	10/30/18
City Attorney Endorsement	N/R	
Department Recommendation	X	10/30/18
Advisory Commission Recommendation	N/R	

**9.2 APPROVE BUDGET AMENDMENTS– FINANCE.**

**A.**

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
2018/19 Golf Course				
Cash Registers	584-542-987.300	\$ 5,000.00	\$ 0.00	\$ (5,000.00)
Food Equipment	584-542-972.200	\$ 0.00	\$ 5,000.00	\$ 5,000.00

**JUSTIFICATION:** This amendment is to increase the golf course food equipment line item and decrease the cash registers line item by the same amount. This amendment is necessary because the golf course ice machine stopped working and needs to be replaced.

**ACTION REQUESTED:** The Finance Director/Purchasing Agent requests that the budget amendments presented above be placed before the City Council at their City Council meeting for their consideration.

**RECOMMENDATION:** Approval of budget amendments as presented, in compliance with PA 621 of 1978.

<b>10. RESOLUTIONS.</b>
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None.

**11. ADMINISTRATION.**

**11.1 AUTHORIZE EXECUTION OF AGREEMENT FOR SOLID WASTE MANAGEMENT SERVICES WITH SIGNATURE SERVICES – LAND PRESERVE.**

**COMMUNITY IMPACT/BACKGROUND:** Signature Services has been a Riverview Land Preserve contract customer since 2004. The company has grown substantially over the past three years. Signature Services has agreed to a long term contract with Riverview that includes minimum annual tonnage requirements, credits and debits, and annual rate increases.

The proposed agreement was reviewed by the Land Preserve Committee at its October 8, 2018 meeting, where it received concurrence for forwarding the agreement to the City Council for consideration. The agreement was prepared and approved by the City Attorney on October 9, 2018.

**ACTION REQUESTED:** The City Council is requested to approve the Agreement for Landfill Disposal Services for Signature Services.

**ATTACHMENT:** Agreement for Landfill Disposal Services for Signature Services, dated November 1, 2018.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	10/19/18
Financial Certification	N/R	
City Attorney Endorsement	X	10/09/18
Department Recommendation	X	10/19/18
Advisory Commission Recommendation	X	10/08/18

**12. ORDINANCES.**

**12.1 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 707 - AMEND PAY-IN-LIEU OF TAXES (PILOT) LANGUAGE RELATING TO RIVERVIEW TOWERS CO-OP – COMMUNITY DEVELOPMENT.**

**COMMUNITY IMPACT/BACKGROUND:** Riverview Towers Co-Op has informed the City that they will be doing an extensive renovation and refinancing of their property, utilizing MSHDA finances. Under the City’s PILOT ordinance, Riverview Towers Co-Op pays 4% of net rents to the City in lieu of property taxes.

The Community Development Director has discussed an increase in the PILOT percentage, and Riverview Towers Co-Op has agreed. The city attorney has drafted the proposed amendments to the ordinance; City Council is requested to approve the changes.

**ACTION REQUESTED:** Council is requested to authorize the second reading, by title only, and adoption of proposed Ordinance No. 707.

**ATTACHMENT:** Proposed Ordinance No. 707.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	10/29/18
Financial Certification	N/R	
City Attorney Endorsement	X	10/11/18
Department Recommendation	X	10/29/18
Advisory Commission Recommendation	N/R	

**12.2 AUTHORIZE SECOND READING, BY TITLE ONLY, AND ADOPTION OF PROPOSED ORDINANCE NO. 708 TO AMEND THE CODE OF ORDINANCES TO PROHIBIT MARIHUANA BUSINESSES AND ESTABLISHMENTS IN THE CITY – CITY ATTORNEY.**

**COMMUNITY IMPACT/BACKGROUND:** Ballot Proposal 18-1 on the November election would legalize recreational marihuana under limited circumstances under the Michigan Regulation and Taxation of Marihuana Act (MRTMA). This act would also allow marihuana businesses and establishments to operate in a city, unless the city “opts out”.

The proposed ordinance prepared by the city attorney would “opt out” Riverview and prohibit marihuana businesses from the community.

**ACTION REQUESTED:** The City Council is requested to authorize the second reading, by title only, and adoption of proposed Ordinance No. 708.

**ATTACHMENT:** Proposed Ordinance No. 708.

**ENDORSEMENTS:**

	Required	Date
City Manager Endorsement	X	10/29/18
Financial Certification	N/R	
City Attorney Endorsement	X	10/12/18
Department Recommendation	X	10/29/18
Advisory Commission Recommendation	N/R	

**13. OTHER BUSINESS.**

**14. CLOSED SESSION.**

**15. ADJOURNMENT.**