

REGULAR MEETING OF THE RIVERVIEW CITY COUNCIL  
CITY OF RIVERVIEW, WAYNE COUNTY, MICHIGAN,  
HELD ON MONDAY, JUNE 16, 2008 A.D.,  
IN THE COUNCIL CHAMBERS OF  
THE PETER ROTTEVEEL MUNICIPAL BUILDING  
14100 CIVIC PARK DRIVE, RIVERVIEW, MICHIGAN 48193-7689

The meeting was called to order at 7:30 p.m.

Presiding: Mayor Durand

Present: Councilmembers Blanchette, Coffey, Swift, James Trombley

Excused: Councilmembers Rudicil, Elmer Trombley

Also Present: Human Resources Director Hajkus acting in the capacity of City Manager, Records Manager/Assistant, City Clerk Hutchison, Police Chief Ginestet, Fire Chief Bosman, Acting Community Development Director M. Drysdale, Public Works Supervisor Phillips, Director of Solid Waste Bobeck, Assessor/Purchasing Director Kuch, Recreation Director Dickman, IT Director Harper, Golf Course Director Ford, Library Director Borger, Cornerstone Environmental Group Project Manager Larky, Charles E. Raines Engineer Sabak, Attorney Hurley

The **Pledge of Allegiance** was led by Councilmember Blanchette.

The **Invocation** was given by Councilmember Coffey.

**AWARDS, PROCLAMATIONS AND PRESENTATIONS:**

None.

**MINUTES:**

Motion by Councilmember Swift, seconded by Councilmember Blanchette, that the **Minutes** of the regular meeting of **June 2, 2008** along with the condensed version for publication be **approved** as presented.

Carried unanimously.

**PUBLIC HEARINGS:**

None.

**PUBLIC COMMENTS:**

At this time, Mayor Durand asked if anyone wished to address the City Council.

**ORGANIZATIONAL BUSINESS:**

Motion by Councilmember Swift, seconded by Councilmember Blanchette, that Mr. **Gary Chevilliet**, Ms. **Honor Shoemaker** and Mr. **Darrell Stasik** be nominated and reappointed to the **Retirement Board** of Trustees for three-year terms set to expire **July 1, 2011**.

Carried unanimously.

**CONSENT AGENDA:**

The Mayor announced the DDC/Cops Grant be removed from the Consent Agenda.

Motion by Councilmember Coffey, seconded by Councilmember James Trombley, that the following items on the **Consent Agenda** be **approved**:

- Acceptance and approval of the **2008 Annual Summerfest** and Fireworks and “Concert in the Park” **Corporate Sponsorships**:

Pentiuk, Couvreur & Kobiljak	\$1,000.00
Riverview Energy Systems	\$1,000.00
Charles E. Raines	\$1,000.00
Jones Chemicals	\$1,000.00
Control Manufacturing Corp.	\$ 100.00
- **City Contribution** of **\$1,000.00** to the **American Legion Post No. 389** for their Annual Fourth of July Celebration.

- **Bid Award and Authorize Execution of three-year Agreement for Pump Station Maintenance with C & C Instrumentation & Controls, Inc.**, for an estimated amount of **\$10,000.00** annually, subject to future budget appropriations.
- **Budget Amendments** as follows:

A.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Finance:</u>				
Office Supplies -- Computer	101-253-740.150	\$ 4,500.00	\$ 6,200.00	\$ 1,700.00
Operating Supplies	101-253-740.000	4,675.00	2,975.00	(1,700.00)
Net decrease (increase) to Fund Balance				\$ 0.00

Justification: To transfer funds for outsourcing the July tax bills.

B.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Finance:</u>				
Travel, Education & Training	101-253-862.000	\$ 1,725.00	\$ 2,125.00	\$ 400.00
Education & Training -- Staff	101-253-862.100	1,000.00	600.00	(400.00)
Net decrease (increase) to Fund Balance				\$ 0.00

Justification: To transfer funds for conference registration..

C.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Human Resources:</u>				
Contractual Services	101-270-818.000	\$ 7,046.91	\$ 8,902.91	\$ 1,856.00
Pre-Employment Physicals	101-270-836.100	7,500.00	8,500.00	1,000.00
<u>2007/08 General Fund -- Finance:</u>				
Consulting Services	101-253-818.155	\$ 5,000.00	\$ 2,144.00	\$ (2,856.00)
Net decrease (increase) to Fund Balance				\$ 0.00

Justification: To transfer funds for arbitration hearing fees and drug testing for seasonal employees.

D.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Police:</u>				
Contractual Services	101-301-818.000	\$ 52,770.00	\$ 55,195.00	\$ 2,425.00
Physical Exams	101-301-836.000	3,225.00	800.00	(2,425.00)
Net decrease (increase) to Fund Balance				\$ 0.00

Justification: To transfer funds for LEIN and SINC fees.

E.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Public Works:</u>				
Full-time Salaries	101-441-725.000	\$ 316,066.00	\$ 339,998.00	\$ 23,932.00
Full-time Salaries	101-443-725.000	87,855.00	69,649.00	(18,206.00)
Net decrease (increase) to Fund Balance				\$ 5,726.00

Justification: To transfer funds due to an error in the budget worksheets..

F.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 Library Fund -- Revenues:</u>				
Library State Aid	271-000-575.550	\$ 5,500.00	\$ 9,575.00	\$ 4,075.00
<u>2007/08 Library Fund -- Expenses:</u>				
Marketing / Public Relations	271-790-854.000	5,000.00	6,000.00	1,000.00
Net decrease (increase) to Fund Balance				\$ 3,075.00

Justification: To appropriate additional funds for higher library aid received from the State of Michigan, and to appropriate a portion of those funds for children's programs at the Riverview Public Library.

G.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 Golf Course Fund:</u>				
Golf Cart Rentals	584-542-947.000	\$ 80,590.00	\$ 84,578.00	\$ 3,988.00
Janitorial Services	584-542-819.000	7,000.00	4,400.00	(2,600.00)
Travel, Education & Training	584-542-862.000	5,000.00	3,612.00	(1,388.00)
Net decrease (increase) to Fund Balance				\$ 0.00

Justification: To transfer funds for golf cart rental payments through the end of the fiscal year.

Carried unanimously.

H.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 Water &amp; Sewer Fund:</u>				
Postage	592-536-750.000	\$ 3,262.00	\$ 3,493.00	\$ 231.00
Operating Supplies	592-536-740.000	4,000.00	3,769.00	(231.00)
Net decrease (increase) to Fund Balance				\$ 0.00

Justification: To transfer funds due to the recent increase in postage rates.

I.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Community Development:</u>				
Part-Time Salaries	101-447-725.100	\$ 21,326.00	\$ 29,326.00	\$ 8,000.00
Contractual Services	101-447-818.000	12,794.00	4,794.00	(8,000.00)
Net decrease (increase) to Fund Balance				\$ 0.00

Justification: To transfer funds back to part-time salaries for the code enforcement officer. Funds were originally re-allocated in March when the position was intended to become contractual; this did not happen and the funds need to be returned to part-time salaries.

J.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Public Works:</u>				
Deferred Compensation	101-441-725.600	\$ 3,296.00	\$ 10,028.00	\$ 6,732.00
Deferred Compensation	101-442-725.600	1,985.00	0.00	(1,985.00)
Deferred Compensation	101-443-725.600	0.00	2,275.00	2,275.00
Net decrease (increase) to Fund Balance				\$ 7,022.00

Justification: To adjust for new public works employees who are eligible for deferred comp from the city in lieu of pension benefits.

K.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Revenues:</u>				
Operating Transfer -- Retiree Health	101-000-699.731	\$ 571,665.00	\$ 738,107.00	\$ 166,442.00
<u>2007/08 General Fund -- Employee Benefits:</u>				
Retiree Health Care	101-851-725.700	\$ 563,643.00	\$ 738,107.00	\$ 174,464.00
Retiree Pay-in-lieu	101-851-725.000	54,612.00	10,000.00	(44,612.00)
Net decrease (increase) to Fund Balance				\$ (52,634.00)

Justification: To appropriate additional funds for retiree healthcare premiums, due to higher rate increases and higher prescription cost and usage.

L.

Description	Account Number	Current Appropriation	Amended Appropriation	Amendment or Change
<u>2007/08 General Fund -- Revenues:</u>				
Federal Grant -- COPS	101-000-501.100	\$ 0.00	\$ 21,167.00	\$ 21,167.00
<u>2007/08 General Fund -- Police:</u>				
Computer Equipment	101-301-990.000	\$ 0.00	\$ 21,761.00	\$ 21,761.00
Net decrease (increase) to Fund Balance				\$ (594.00)

Justification: To appropriate funds for the purchase of mobile computers for police vehicles, to be funded by a federal grant.

Carried unanimously.

Motion by Councilmember James Trombley, seconded by Councilmember Swift, that Council accept the Downriver Community Conference (DCC) Cops Grant of **\$21,166.67**. Further, Council waive the formal bid process and award bid to **Micro Source, Inc.** for the purchase of seven police car **mobile computers** in the amount of **\$21,761.00**.

Carried unanimously.

### **RESOLUTIONS:**

Motion by Councilmember James Trombley, seconded by Councilmember Swift, that **Resolution No. 08-09** regarding Establishing the **Recreation Department Fee Schedule** be **adopted**.

RESOLUTION NO. 08-09  
RESOLUTION ESTABLISHING THE 2008/09  
RECREATION DEPARTMENT, FEE SCHEDULE

WHEREAS, the City Code per Section 31-16 requires adoption of all fees for the Recreation Department by resolution, and,

WHEREAS, the City Council annually reviews and approves a fee schedule for the Recreation Department, and,

WHEREAS the Recreation Fee Schedule has been reviewed and recommended by the Parks and Recreation Commission, and,

WHEREAS, the City Council has determined that the fees set forth herein are appropriate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverview, Michigan, as follows:

It is the general policy of the City of Riverview that the Recreation Department will recover one hundred percent (100%) of wage/supply costs for adult programming, and fifty percent (50%) of wage/supply costs for youth and senior citizen programming.

It is the general policy of the City of Riverview that the Recreation Department will recover fifty percent (50%) of the Lloyd Carr Park Concession Stand, the Scout Cabin, and the Pheasant Run Pool operating costs in fiscal year 2008/09.

The following comprehensive fee schedule for the Recreation Department is hereby approved:

Section A: Program & Rental Fees

	08/09 Fees
Youth Passive Recreation Programs (i.e. craft classes, day camps, summer park programs, preschool programs)	\$5.00-\$65.00
Youth Drop-In Programs (i.e. teen basketball, floor hockey, open swim paddleboats)	\$1.00-\$5.00
Youth Instructional Programs (i.e. swim lessons, tennis lessons, rowing golf lessons, 2nd grade basketball, rollerblading)	\$10.00-\$65.00
Youth Athletic Leagues (i.e. competitive swim, junior golf league, junior tennis league, t-ball, junior basketball league)	\$18.00-\$210.00
Youth Special Events (i.e. trips, holiday specials, sports clinics theatre trips, youth flea market)	\$3.00-\$40.00
Family Special Events (i.e. Christmas light show, theatre trips, professional sporting events)	\$10.00-\$60.00
Adult Drop-In Programs (i.e. tennis mixer night, open basketball open swim, indoor walking, paddleboats)	\$1.00-\$10.00
Adult Instructional/Craft/Home Improvement Programs (i.e. aerobics, golf lessons, country line dance, swim aerobics, yoga, computers)	\$10.00-\$85.00
Senior Citizen Day Trip Programs	\$5.00-\$60.00
Senior Citizen Programming	\$2.00-\$35.00
Supply Fee	\$5.00-\$25.00
Municipal Gym Rental (2 hr. rental)	\$20.00 per hr
Additional Room	\$20.00
Deposit	\$100.00

Baseball/Softball Field Rental (Per Game)	\$50.00
Costume Rental	\$25.00 (\$100 deposit)
Carnival Game Rental (based on game)	\$15.00-\$50.00
Deposit	Equal to cost of rental
Table Games	
Dome Hockey, Air Hockey, Foosball, and Ping Pong (Municipal Building Only)	\$30.00
Deposit	Per game/per night Equal to cost of rental
Pheasant Run Pool	
Family Swim Patch	\$85.00
Additional Family Member	\$20.00
Individual Swim Patch	\$35.00
Senior Citizen Swim Patch	\$10.00
Pool Rental Fee Resident (2 Hour)	\$90.00
Additional Hour \$35.00	\$35.00
Pool Rental Fee Non-Resident (2 Hour)	\$100.00
Additional Hour Non-Resident	\$40.00
Deposit	\$100.00
Community Center Rental Fees	
Individuals & Private Organizations	\$35.00 per hr
Community Service Organizations & City Employees	\$30.00 per hr
Dept. Sponsored/ Co-Sponsored Programs	No Fee
Non-Resident Fee	\$50.00 per hr
Deposit	\$100.00

#### Section B: Non-Resident Fees

**Youth Non-Residents:** Programs and leagues will be opened for non-resident enrollment when space is available and at an additional cost of \$10 per program of \$25 or higher. Programs \$24 and under non-residents will be charged an additional 20% of the program fee. Non-residents will be permitted to register for programs the second week of registration. North Trenton and school of choice participants will be allowed to register at the same time as residents and pay the resident fee.

**Adult Non-Residents:** Programs will be opened for non-resident enrollment at an additional cost of \$10 per program of \$25 or higher. Programs \$24 and under non-residents will be charged an additional 20% of the program fee. Non-residents will be permitted to register the second week of registration.

**Senior Citizen Non-Residents:** Programs will be open for non-resident enrollment at an additional cost of \$10 per program of \$25 or higher. Programs \$24 and under non-residents will be charged an additional 20% of the program fee. Non-residents will be permitted to register the second week of registration. Non-Residents will not be charged a non-resident fee for any trips.

**Community Center Building and Pheasant Run Pool Non-Residents:** Community Center Building rentals will be open to non-residents at an additional cost of \$15 per hour. Non-residents will be permitted to reserve a Community Center Building rental 90 days in advance of rental date. Pheasant Run Pool rentals will be open to non-residents at an additional cost of \$10 per standard 2 hour rental and \$5 per additional hour. Non-residents will be permitted to reserve a Pheasant Run Pool rental 30 days in advance of rental date.

#### Section C: Contracted Services

The Recreation Department contracts out special programs and events (i.e. Karate, Yoga, Aerobics, Line Dancing). The Department will require 10%-25% of the program cost as fees for any contracted recreation program or special event. The fees will be determined based on City services being extended, and determined by the Recreation Director.

#### Section D: Private Riverview-Based Recreation Associations

The Associations shall set their own registration fees. The Recreation Department will collect late registration fees for private recreation associations, when requested, as a service to participants.

#### Section E: Rate Reviews

The Riverview Recreation Commission shall review annually all program and league fees proposed by the Recreation Director. Said fees will then be forwarded to the City Council for formal adoption, annually. The Recreation Director, with the approval of the City Manager, shall have the authority to set fees within the range and to prorate fees for late program entry.

Approved this 16th day of June, 2008.

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Tim Durand, Mayor

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Cynthia Hutchison, Records Manager/  
Assistant City Clerk

Carried unanimously.

Motion by Councilmember Blanchette, seconded by Councilmember Swift, that a **Resolution** be **adopted** to **concur** with the action of the Downriver Community Conference (DCC) **Establishing a Purchasing Cooperative for Insurance**.

#### RESOLUTION NO. 08-10

#### A RESOLUTION TO AUTHORIZE AND FACILITATE COLLABORATIVE PURCHASING OF SOME TYPES OF INSURANCE BY JOINT COOPERATION WITH DCC AND CONFERENCE OF WESTERN WAYNE (CWW) COMMUNITIES

WHEREAS, the Downriver Community Conference (DCC), a consortium of twenty Downriver communities in Wayne County whose total population exceeds 500,000, has joined in an effort to improve local government and enhance the quality of life for area residents through municipal cooperation; and

WHEREAS, DCC and Conference of Western Wayne (CWW) staff and several City Administrators and facilitators have been working for several months on the concept of shared services that would provide cost savings to the DCC and CWW communities and agencies; and

WHEREAS, both Conferences are seeking ways to reduce costs for their member communities and agencies, and propose that DCC, CWW, and appropriate agencies work jointly in this effort; and

WHEREAS, the potential exists to save significant funds by establishing a purchasing cooperative for some types of insurance; e.g. long and short term disability, accidental death and dismemberment and term life insurance, and dental and vision insurance; and

WHEREAS, a Request For Proposal (RFP) was jointly developed by DCC and CWW to solicit potential vendors to coordinate this effort and Gallagher Benefit Services - RDS Services, LLC emerged as the recommended vendor; and

WHEREAS, the next step in this process is the collection of census data from the member communities of DCC and CWW, the Wayne County Airport Authority, and DCC and CWW for the purpose of developing an RFP for the actual insurance coverage quotes; and

WHEREAS, the Executive Committees of the DCC and CWW Boards of Directors have reviewed and recommend full board approval of this collaborative effort and the continuing process detailed in this resolution.

NOW THEREFORE BE IT RESOLVED, that the DCC Board of Directors supports the continuing work on this Purchasing Cooperative, as referenced above, working together with the Conference of Western Wayne, and approves the selection of Gallagher Benefit Services - RDS Services LLC as the vendor to proceed with the next step in the process, which is the collection of census data, and agrees to direct appropriate community, airport authority, and agency personnel to comply with requests for data as it relates to this project.

FURTHER, the City Clerk be directed to forward a copy of the approved Resolution to the Downriver Community Conference.

## CERTIFICATION

The undersigned duly qualified Board Secretary of the Downriver Community Conference certifies that the foregoing is a true and correct copy of a resolution adopted by the Board of Directors of the Downriver Community Conference on June 5, 2008, and that said resolution has not been rescinded.

Arthur Wright, Board Secretary of the DCC  
(Passed unanimously at the DCC Board Meeting)

Adopted this 16th day of June, 2008.

Attest:

\_\_\_\_\_  
Tim Durand, Mayor

\_\_\_\_\_  
Cynthia Hutchison, Records Manager/  
Assistant City Clerk

Carried unanimously.

I, Cynthia Hutchison, duly authorized Assistant City Clerk of the City of Riverview, do hereby certify the foregoing to be a true resolution adopted by the City of Riverview City Council at their regular meeting held on June 16, 2008.

( S E A L )

\_\_\_\_\_  
Cynthia Hutchison, Records Manager/  
Assistant City Clerk

**ADMINISTRATION:**

Motion by Councilmember Swift, seconded by Councilmember Blanchette, that **Council Policy No. 75** - Authorization, Use and Distribution of **Procurement Cards** be **adopted**; and further authorize the Execution of Agreement with JPMorgan **Chase Bank**, N.A.

Carried unanimously.

Motion by Councilmember Coffey, seconded by Councilmember James Trombley, that **Bid** Award and Execution of **Agreement** with **Black Tie Security LLC** for **Security Services** at the Land Preserve be approved as follows:

\$11.74 per hour for year one  
\$11.59 per hour for year two  
\$11.44 per hour for year three

Carried unanimously.

Motion by Councilmember James Trombley, seconded by Councilmember Swift, that the **Bid** for a **D6T Bulldozer** be awarded to **Michigan Cat** in the amount of **\$316,326.00**, budgeted in the 2008/09 fiscal year, and to accept the **trade-in** offer of **\$285,000.00** of the **D8T Bulldozer**.

Carried unanimously.

Motion by Councilmember Blanchette, seconded by Councilmember James Trombley, that Council authorize the engineering design **study** sponsored by **Earth Tech** of Grand Rapids for new **water intake, treatment system**, and associated **infrastructure** improvements at a cost of **\$22,950.00**, one-third of the \$68,850.00 project, contingent upon the participation of both Trenton and Grosse Ile.

Carried unanimously

**ORDINANCES:**

None.

**OTHER BUSINESS:**

Motion by Councilmember James Trombley, seconded by Councilmember Coffey, that the following **Resolution** be adopted in **support** of **Senate Bill 864** regarding yard waste to be deposited in landfills that convert the methane gases into reusable energy.

## RESOLUTION 08-11

A RESOLUTION SUPPORTING SENATE BILL 864 WHICH WOULD ALLOW YARD WASTE TO BE DEPOSITED IN LANDFILLS THAT CONVERT THE METHANE GASES DERIVED THEREFROM INTO REUSABLE ENERGY.

At a duly convened meeting of the City Council for the City of Riverview held on June 16, 2008, the following resolution was moved by Councilmember James Trombley, supported by Councilmember Coffey and adopted upon the following vote:

Ayes:	5
Nayes:	0
Absentions:	0
Absences:	2

WHEREAS, the State presently bans yard waste from Type II Landfills, and requires such yard waste to be deposited in compost facilities; and

WHEREAS, depositing yard waste in compost facilities rather than allowing it in Landfills results in additional costs to be borne by municipalities and deprives the Landfills the source of methane gases that would otherwise be available for generation of energy; and,

WHEREAS, the Riverview Land Preserve has long recognized the need and desirability of creating energy from the methane gases generated by the waste deposited therein, and in conjunction with a subsidiary of the Detroit Edison Energy Company, has created electricity therefrom; and

WHEREAS, Senate Bill 864 would restore the opportunity of allowing yard waste to be deposited in Landfills which have facilities to convert the methane gases into reusable energy;

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Riverview to support Senate Bill 864 as a wise measure to convert yard waste into reusable energy, as an environmentally responsible and cost effective means to help protect our natural resources; and as an economic benefit to municipal governments and taxpayers by relieving them of the burden of the cost of separation and disposal of yard waste from their municipal solid waste collections; and

BE IT FURTHER RESOLVED that the City Clerk is directed to transmit true copies of this Resolution to our State Senator and Representative, the Governor, members of the Senate Committee on Energy Policy and Public Utilities; the bill sponsor, Senator Patricia Birkholz; and the member-municipalities of the Downriver Community Conference.

Attest: \_\_\_\_\_  
Tim Durand, Mayor

Carried unanimously.

The undersigned, as Assistant City Clerk for the City of Riverview, attests that the foregoing resolution is a true copy of action taken by the City Council on the date and year first above written.

Attest: \_\_\_\_\_  
Cynthia Hutchison, Records Manager/  
Assistant City Clerk

Motion by Councilmember James Trombley, seconded by Councilmember Coffey, to **receive** and **place on file** the **Early Retirement Agreement** and Release of Claims as presented by the City Attorney pertaining to Mr. **James Witman**, Chief Building Inspector.  
No roll call vote was taken.

Motion by Councilmember Swift, Seconded by Councilmember Blanchette, that the **Ethics Ordinance** be **waived** to allow staff to attend the **Annual "Cruisin Downriver" BBQ** sponsored by the **Charles E. Raines** Company on June 28, 2008.  
Carried unanimously.

**CLOSED SESSION:**

Motion by Councilmember Swift, seconded by Councilmember Blanchette, that the meeting be **adjourned** into **Executive Session** to discuss **Collective Bargaining**.  
Carried unanimously.

Meeting **adjourned** at **7:55 p.m.**

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Tim Durand, Mayor

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Cynthia Hutchison, Records Manager/  
Assistant City Clerk